



DEPARTMENT OF HUMAN RESOURCES
POSITION DESCRIPTION

CLASS TITLE: SOLID WASTE COLLECTOR	CLASS CODE: SW10
DEPARTMENT: Solid Waste	FLSA: Non-Exempt
REPORTS TO: Solid Waste Operations Supervisor	PAY GRADE: 21
SUPERVISES: N/A	REVISED: 04/18/2018

PURPOSE AND SCOPE:

Under the direct oversight of the Vehicle Operator and the general supervision of the Solid Waste Operations Supervisor, performs routine tasks associated with the collection and disposal of trash, garbage, metal, and leaves within the JIPSD. Follows all the Department safety policies, standard operating guidelines, and traffic laws.

This position is designated as Non-Essential in the event the JIPSD's Emergency Operation Plan is activated.

ESSENTIAL FUNCTIONS:

(Total of all Essential Functions Must Equal 100%)

75% Under the direct supervision of the Operations Supervisor, performs routine duties in the collection and disposal of trash, garbage, metal, and leaves. Wears all JIPSD issued PPE and safety gear at all times when operating packer equipment

10% Follows all the safety procedures when loading and unloading packer truck vehicle.

5% Assists the Vehicle Operator in refueling and cleaning the vehicles.

5% Attends safety programs as required.

5% Assists with the general upkeep of the Solid Waste building and grounds when necessary.

100% = Total Essential Functions

MARGINAL FUNCTIONS:

Performs other duties as required including accessing and checking JIPSD issued E-Mail account.

EQUIPMENT:

Hard-hat, steel toe shoes, safety glasses, protective clothing, packer, forks, shovels, spades, rakes, brooms.

WORKING CONDITIONS:

Working outside. Subject to temperature changes- variation in temperature which accompany heat. Subject to wet and humid conditions- contact with water and atmospheric conditions with moisture content sufficiently high to cause bodily discomfort. Subject to atmospheric conditions- one or more of the following conditions may affect the respiratory system or the skin: FUMES, ODORS, DUSTS, MISTS, GASES, or POOR VENTILATION.

HAZARDS:

Conditions or situations in which there is risk of danger to life, health, or bodily injury. Includes a variety of physical hazards and conditions, such as performing tasks in inclement weather, proximity to moving mechanical parts, traffic, exposure to toxic chemicals and biological agents, insects, and snakes.

PHYSICAL DEMAND CATEGORY:

VERY HEAVY. Defined in the Dictionary of Occupational Titles (955.687-022) as jobs requiring Occasional lifting over 100 lbs., frequent lifts over 50 lbs., constant lifts over 20 lbs., and a MET level over 7.5.

PHYSICAL JOB DEMANDS:

	Not Required	Infrequent	Occasional	Frequent	Constant
		<i>Not on Daily basis</i>	<i>0-33% of shift, 1-100 repetitions</i>	<i>33-66% of shift, 100-500 repetitions</i>	<i>67-100% of shift, 500+ repetitions</i>
Standing				X	
Walking				X	
Lifting			100#		50#
Carrying			100#		50#
Push/Pull			100#		50#
Climbing				X	
Balancing					X
Bending					X
Kneeling		X			
Crawling	X				
Reaching					X
Handling					X
Squatting			X		
Sitting			X		

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of proper methods of refuse collection.

Knowledge of safety procedures applicable to refuse collection, as well as knowledge of the hazards associated with the operation of equipment used in the collection of garbage, metal, leaves, small limbs, or bulk items.

Knowledge of the geographical boundaries of the JIPSD.

Ability to do manual work requiring good physical condition.

Ability to exert up to 100 pounds of force throughout the work day in a variety of weather conditions.

Ability to interact well with the public.

Ability to work well with others.

Ability to follow oral or written instructions.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

- No minimum education, training or experience requirements.

Position incumbents must have successfully completed and possess all of the following specific certifications within eighteen (18) months of the above revised date – or within eighteen (18) months of appointment to this position title. Failure to do so will result in termination of employment:

- NIMS 100PWb NIMS 800
- NIMS 700

NOTES:

The listing of the essential functions in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities, and it does not give exclusive title to every function described. The indicated percentages of time are intended to be a meaningful representation but may vary. Job performance must conform to all JIPSD policies/procedures and applicable SOGs. All associates entering into this position title on or after September 1, 2012 will be required to possess the position requirements as specified on this document. This is not a contract of employment and should not be relied upon as such.

MANAGEMENT REVIEW/APPROVAL SIGNATURES:

_____ Department Head Review	_____ Date
_____ Human Resources Review	_____ Date
_____ DISTRICT MANAGER'S APPROVAL	_____ DATE

I certify that I have received a copy of this Position Description:

Associate's Name – Please Print Legibly

Associate's Signature

Date

*James Island Public Service District is an Equal Opportunity Employer and Provider, an At-Will Employer, and a Drug-Free Workplace.
We Participate in E-Verify.*