



**JAMES ISLAND PUBLIC SERVICE DISTRICT  
DEPARTMENT OF HUMAN RESOURCES**

**POSITION DESCRIPTION**

<b>CLASS TITLE: SOLID WASTE COLLECTOR</b>	<b>CLASS CODE: SW10</b>
<b>DEPARTMENT: Solid Waste</b>	<b>FLSA: Non-Exempt</b>
<b>REPORTS TO: Solid Waste Supervisor</b>	<b>PAY GRADE: 01 H</b>
<b>SUPERVISES: N/A</b>	<b>REVISED: 09/01/2012</b>

**PURPOSE AND SCOPE:**

Under the direct supervision of the Vehicle Operator and the general supervision of the Solid Waste Supervisor, performs routine tasks associated with the collection and disposal of trash, garbage, metal, and leaves within the jurisdiction of the James Island Public Service District.

This position is designated as Non-Essential in the event that the District's Emergency Operation Plan is activated.

**ESSENTIAL FUNCTIONS:**

(Total of all Essential Functions Must Equal 100%)

- 40% Performs routine duties in the collection and disposal of trash, garbage, metal, and leaves.
- 30% Maintains safety standards when loading and packing refuse.
- 20% Assists the Vehicle Operator in refueling and cleaning the vehicles.
- 10% Attends safety programs as required.

100% = Total Essential Functions

**MARGINAL FUNCTIONS:**

Performs other duties as required.

**EQUIPMENT:**

Hard-hat, steel toe shoes, safety glasses, protective clothing, packer, forks, shovels, spades, rakes, brooms.

### WORKING CONDITIONS:

Working outside. Subject to temperature changes- variation in temperature which accompany heat. Subject to wet and humid conditions- contact with water and atmospheric conditions with moisture content sufficiently high to cause bodily discomfort. Subject to atmospheric conditions- one or more of the following conditions may affect the respiratory system or the skin: FUMES, ODORS, DUSTS, MISTS, GASES, or POOR VENTILATION.

### HAZARDS:

Conditions or situations in which there is risk of danger to life, health, or bodily injury. Includes a variety of physical hazards and conditions, such as performing tasks in inclement weather, proximity to moving mechanical parts, traffic, exposure to toxic chemicals and biological agents, insects, and snakes.

### PHYSICAL DEMAND CATEGORY:

**VERY HEAVY.** Defined in the Dictionary of Occupational Titles (955.687-022) as jobs requiring Occasional lifting over 100 lbs., frequent lifts over 50 lbs., constant lifts over 20 lbs., and a MET level over 7.5.

### PHYSICAL JOB DEMANDS:

	<b>Not Required</b>	<b>Infrequent</b>	<b>Occasional</b>	<b>Frequent</b>	<b>Constant</b>
		<i>Not on Daily basis</i>	<i>0-33% of shift, 1-100 repetitions</i>	<i>33-66% of shift, 100-500 repetitions</i>	<i>67-100% of shift, 500+ repetitions</i>
<b>Standing</b>				X	
<b>Walking</b>				X	
<b>Lifting</b>			100#		50#
<b>Carrying</b>			100#		50#
<b>Push/Pull</b>			100#		50#
<b>Climbing</b>				X	
<b>Balancing</b>					X
<b>Bending</b>					X
<b>Kneeling</b>		X			
<b>Crawling</b>	X				
<b>Reaching</b>					X
<b>Handling</b>					X
<b>Squatting</b>			X		
<b>Sitting</b>			X		

## **KNOWLEDGE, SKILLS, AND ABILITIES:**

Knowledge of proper methods of refuse collection.

Knowledge of safety procedures applicable to refuse collection, as well as knowledge of the hazards associated with the operation of equipment used in the collection of garbage, metal, leaves, small limbs, or bulk items.

Knowledge of the geographical boundaries of the James Island Public Service District.

Ability to do manual work requiring good physical condition.

Ability to exert up to 100 pounds of force throughout the work day in a variety of weather conditions.

Ability to interact well with the public.

Ability to work well with others.

Ability to follow oral or written instructions.

## **EDUCATION, TRAINING, AND EXPERIENCE:**

- No minimum requirements.
- Should possess the following certifications within one year of appointment to this position:
  - FEMA IS-700 NIMS (Introduction)
  - ICS-100 PWa (Introduction/Public Works)

## **NOTES:**

The listing of the essential functions in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities, and it does not give exclusive title to every function described. The indicated percentages of time are intended to be a meaningful representation but may vary. Job performance must conform to all District policies/procedures and applicable SOGs. All employees entering into this position title on or after September 1, 2010 will be required to possess the position requirements as specified on this document.

**MANAGEMENT REVIEW/APPROVAL SIGNATURES:**

_____	<u>08/28/12</u>
Department Head Review	Date
<u>Claver</u>	<u>8/21/12</u>
Human Resources Review	Date
<u>Ben Wise</u>	<u>8/21/12</u>
<b>DISTRICT MANAGER'S APPROVAL</b>	<b>DATE</b>

I certify that I have received a copy of this Position Description:

Phillip Johnson  
Employee's Name – Please Print Legibly

Phillip Johnson  
Employee's Signature

08-28-13  
Date

*James Island Public Service District is an Equal Opportunity Employer, an At-Will Employer, and a Drug-Free Workplace*