



**DEPARTMENT OF HUMAN RESOURCES
POSITION DESCRIPTION**

CLASS TITLE: FIREFIGHTER	CLASS CODE: FR09
DEPARTMENT: Fire & Rescue Services	PAY GRADE: 05BH
REPORTS TO: Fire Captain	FLSA: Non-Exempt
SUPERVISES: N/A	REVISED: 08/15/2017

PURPOSE AND SCOPE:

Under the direct supervision of the Fire Captain, maintains readiness, performs basic duties related to fire suppression, and the delivery of emergency services. Performs maintenance and cleaning duties of the fire station and fire apparatus. Performs fire prevention, training activities, and community service activities as required.

This position is designated as **Essential** in the event that JIPSD's Emergency Operation Plan is activated, and for all natural or manmade disasters.

ESSENTIAL FUNCTIONS:

% Time (Total of Essential Functions Must Equal 100%)

- 30% Responds to automatic aid/emergency calls, provides emergency/first responder medical services, assists in the suppression of fires, operates basic firefighting, emergency response, and fire prevention equipment, removes victims from burning structures and vehicles.
- 30% Performs maintenance and maintains cleanliness of the fire station(s), apparatus/vehicles, and issued uniforms and personal protective equipment.
- 20% Performs fire prevention and community service duties and activities as required/assigned.
- 20% Participates in regular formal and informal training, including individual studies and group sessions and drills.

100% = Total Essential Functions

MARGINAL DUTIES

Other duties as required/assigned.

EQUIPMENT

Machinery/equipment used to perform Firefighting functions, i.e., personal protective equipment, scba, firefighting hose, hose nozzles, smoke ejector, gas powered tools and fans, gas/diesel powered generators and tools, axes, pry bars, ladders of varying lengths, pike poles, shovels, chisels, crow bars, saws, hydrants, electronic monitoring equipment, handheld and mobile radios, emergency medical equipment.

AED, extrication tools, firefighting apparatus, telephone, computers, printers. Training materials, maps, and many other equipment or supplies necessary for emergency situations.

WORKING CONDITIONS

Working inside and outside in extreme/varying weather conditions. Subject to extreme heat or temperature sufficiently high to cause marked bodily discomfort. Subject to temperature changes-variations in temperature which accompany extreme heat and are sufficiently marked and abrupt to cause bodily reactions. Subject to wet and humid conditions, contact with water or other liquids and atmospheric conditions with moisture content sufficiently high to cause bodily discomfort. One or more of the following conditions may affect the respiratory system or the skin: FUMES, ODORS, DUSTS, MISTS, GASSES, OR POOR VENTILATION. Subject to high levels of noise and vibration either constant or intermittent. Subject to placement in mentally stressful situations. Working in confined spaces, such as storm sewers or working in high places, such as on ladders.

PHYSICAL DEMANDS CATEGORY:

VERY HEAVY. Defined in the Dictionary of Occupational Titles as jobs requiring occasional lifting over 100 lbs., frequent lifts over 50 lbs., constant lifts over 20 lbs., and a MET level over 7.5.

PHYSICAL JOB DEMANDS:

IMPORTANT: All JIPSD Fire Protection associates and candidates for JIPSD Fire Protection job offers must, on an annual basis, be able to successfully complete and pass JIPSD's Job-Related Physical Agility Test (JRPAT). All offers for JIPSD Fire Protection positions are contingent upon, (among other pre-employment requirements), the successful completion and passing of JIPSD's JRPAT.

	Not Required	Infrequent	Occasional	Frequent	Constant
		<i>Not on Daily basis</i>	<i>0-33% of shift, 1-100 repetitions</i>	<i>33-66% of shift, 100-500 repetitions</i>	<i>67-100% of shift, 500+ repetitions</i>
Standing				X	
Walking				X	
Lifting			75 – 150#		
Carrying			75 – 150#		
Push/Pull		175#	75#		
Climbing			X		
Balancing			X		
Bending			X		
Kneeling			X		
Crawling			X		
Reaching			X		
Handling				X	
Squatting			X		
Sitting			X		

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to abide by JIPSD's Code of Conduct & Behavioral Standards.
- Ability to understand and carry out complex oral and written instructions.
- Ability to perform well under stressful situations.
- Ability to perform difficult tasks requiring strenuous physical exertion and to exert in excess of 100 # of force
- Ability establish and maintain effective working relationships with colleagues, superiors, other JIPSD departments and associates, JIPSD Commissioners, and the public.
- Ability to work fire shifts, overtime, and acting duty, as assigned.
- Knowledge of basic techniques of fire suppression.
- Knowledge and use of self-contained breathing apparatus (scba) and personal protective equipment (ppe).
- Skilled in operation of firefighting, extrication, and fire prevention equipment.
- Knowledge of rescue and emergency medical techniques.
- Ability to effectively communicate by 2-way radio.
- Ability to successfully complete and maintain certification and training requirements for this job title.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

- Must be at least 18 years of age;
- Must have a High School Diploma or GED;
- Must possess a valid SC driver's license (or ability to obtain one prior to appointment);
- Must possess all of the following NFPA certification requirements (SCFA or out-of-state equivalents) prior to appointment to this job title:
 - **First Responder OR EMT/Basic Certification (Preferred);**
 - **CPR;**
 - **NFPA 472 HAZMAT Operations Level (Chapters 4 and 5);**
 - **NFPA 1001 Firefighter II Level (Chapters 4, 5, & 6)**

All internal and/or external candidates for a vacancy in this job classification who have successfully moved to the testing phase of the selection process must take and achieve a passing score of 70% or greater on the written National Firefighter Selection Inventory – NFSI by I/O Solutions ([http://www.iosolutions.org/Products and Services/OTS/National Firefighter Selection Inventory.aspx](http://www.iosolutions.org/Products%20and%20Services/OTS/National%20Firefighter%20Selection%20Inventory.aspx)) , as scheduled and administered by JIPSD in order to successfully move forward to the next phase of the selection process.

Position incumbents must possess all of the following specific certifications and successfully complete all of the other specified requirements within eighteen (18) months of appointment to this position title. Failure to do so will result in termination of employment:

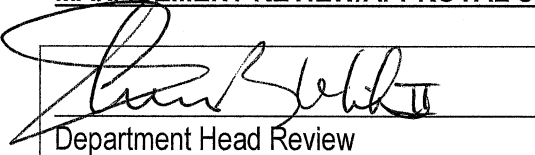
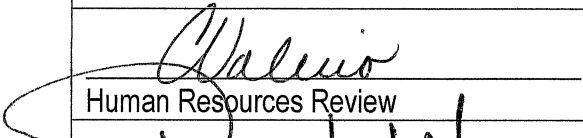
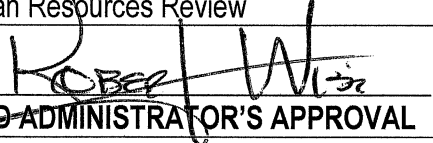
- SC Class E Driver's License
- NFPA 1006 Vehicle and Machinery Rescue Level I (Chapter 10)
- NFPA 1407 Crew/Team & Rescuing the Rescuer
- NFPA 1002 Driving/Operating Vehicles (Chapter 4)
- NFPA 1006 Rope Rescue Level I (Chapter 6)
- NFPA 1561 Incident Management Systems
- SCFA 1161 Truck Company and Support Operations

- NIMS 100, 200, 700, and 800
- Successful Completion of all JIPSD Firefighter Position Manual Competencies.

NOTES:

The listing of the essential functions in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities, and it does not give exclusive title to every function described. The indicated percentages of time are intended to be a meaningful representation but may vary. Job performance must conform to all JIPSD policies/procedures and applicable SOGs. All associates entering into this position title on or after the revised date above will be required to possess the position requirements as specified on this document. This is not a contract of employment and should not be relied upon as such.

MANAGEMENT REVIEW/APPROVAL SIGNATURES:

 Department Head Review	<u>8/22/2017</u> Date
 Human Resources Review	<u>8/17/17</u> Date
 JIPSD ADMINISTRATOR'S APPROVAL	<u>8/17/17</u> DATE

I certify that I have received a copy of this Position Description:

Associate's Name – Please Print Legibly

Associate's Signature

Date

*James Island Public Service District is an Equal Opportunity Employer and Provider, an At-Will Employer, and a Drug-Free Workplace.
We Participate in E-Verify.*