

Regular Commission Meeting AGENDA
Monday, July 28, 2025
Immediately following the 7:00 pm Public Hearing

MEETING LOCATION:
Jl Fire Station #1 | 1108 Folly Road | James Island, SC 29412
YouTube Live Stream Channel | <http://www.youtube.com/@jamesislandpublicservicedi4536>

Call to Order and Opening Exercises

1. Freedom of Information Act Report
2. Roll Call
3. Oral and Written Petitions (3 minutes per speaker - speaker please sign in)
4. Approval of Minutes
 - A. Wastewater Committee – June 23, 2025¹
 - B. Public Hearing – June 23, 2025¹
 - C. Regular Commission – June 23, 2025¹
5. Introduction of New Employees
6. Committee Recommendations and JIPSD Representative Reports
 - A. Administrative Committee Report – Marilyn Clifford, Committee Chair
 - i. Amendments to Employee Policy Manual¹
 - B. Wastewater Committee Report – Shelby Ivery, Committee Chair
 - i. Amendments to Appendix A Ancillary Fees of the Wastewater Collection System Use & Rate Resolution No. 25-01
 - ii. Amendments to Section 4.4 Billing of the Wastewater Collection System Use & Rate Resolution No. 25-01

Staff Recommendations:

7. Social Media Manager Contract Renewal¹
8. Sol Legare Street Lighting¹
9. FY26 Budgeted Capital Purchases¹

Informational Items:

10. District Management Report¹ – Ashley Kellahan, District Manager
11. Financial & Department Reports¹
 - A. Wastewater – Kendra Smith, Director of Wastewater Services
 - B. Human Resources – Star Ross, Director of Human Resources
 - C. Fire Department – Mark Davis, Fire Chief
 - D. Solid Waste – Walter Desmond, Director of Solid Waste Services
 - E. Fleet – Steve Aden, Director of Fleet Services
12. Correspondence and/or Newspaper Articles¹

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13. Oral and Written Petitions (3 minutes per speaker - speaker please sign in)
14. Executive Session² (Commission may take action on matters discussed in executive session)
 - A. Multi-unit billing

Adjournment

¹ *Item indicated has material attached for or otherwise provided to Commissioner.*

²*The Commission (may) (will) enter into an executive session in accordance with § 30-4-70 (a) (2) The receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege.*

PLEASE NOTE - Commission meetings are open to the public. In keeping with the Americans with Disabilities Act, persons needing assistance should contact the James Island Public Service District office at 843-795-9060, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Thursday, prior to the meeting.