

**Administrative Committee Meeting  
Tuesday, July 8, 2025  
7:00 PM**

**MEETING LOCATION:**

**Jl Fire Station #1 | 1108 Folly Road | James Island, SC 29412**

**YouTube Live Stream Channel | <http://www.youtube.com/@jamesislandpublicservicedi4536>**

Call to order

Opening Exercises

1. Freedom of Information Act Report
2. Roll Call
3. Proposed Updates to the Employee Policy Manual<sup>1</sup> – Star Ross, Director of Human Resources

Adjournment

<sup>1</sup> Item indicated has material attached for or otherwise provided to Commissioner.

PLEASE NOTE - Committee meetings are open to the public. In keeping with the Americans with Disabilities Act, persons needing assistance should contact the James Island Public Service District office at 843-795-9060, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Thursday, prior to the meeting.

