

**Regular Commission Meeting AGENDA**

**Monday, June 23, 2025**

**Immediately following the 6:30 pm Wastewater Committee and Public Hearing Meetings**

**MEETING LOCATION:**

**Jl Fire Station #1 | 1108 Folly Road | James Island, SC 29412**

**YouTube Live Stream Channel | <http://www.youtube.com/@jamesislandpublicservicedi4536>**

Call to Order and Opening Exercises

1. Freedom of Information Act Report
2. Roll Call
3. Oral and Written Petitions (3 minutes per speaker - speaker please sign in)
4. Approval of Minutes
  - A. Wastewater Committee – May 19, 2025<sup>1</sup>
  - B. Regular Commission – May 19, 2025<sup>1</sup>

**Staff Recommendations:**

5. Wastewater Capacity (Impact) Fee Study<sup>1</sup> – Daryll Parker, Wildan Financial Services
6. Series Resolution Approving SRF Loan as a Series of Bonds for Phase 6 of Sewer System Rehabilitation Improvements<sup>1</sup> – C.D. Rhodes, Pope Flynn
7. Kyle Michel Law Firm Lobbyist Agreement<sup>1</sup> – Tamara Robinson, Assistant District Manager
8. FY25 Budget Amendment<sup>1</sup> – Ed Kilcullen, Director of Finance
9. Award of RFP #2025-03 Subsurface Utility Engineering (SUE) Services<sup>1</sup>

**Informational Items:**

10. Public Notice of USDA Community Facilities Loan Application
11. Sol Legare Road Street Lighting Update
12. FY24/25 Strategic Plan Update and FY26 Initiatives – Tamara Robinson, Assistant District Manager
13. District Management Report<sup>1</sup> – Ashley Kellahan, District Manager
14. Financial & Department Reports<sup>1</sup>:
  - A. Finance - Ed Kilcullen, Director of Finance
  - B. Wastewater Department – Kendra Smith, Director of Wastewater Services
  - C. Human Resources – Star Ross, Director of Human Resources
  - D. Fire Department – Mark Davis, Fire Chief
15. Committee and JIPSD Representative Reports
  - A. Wastewater Committee held on June 23, 2025 – Shelby Ivery, WW Chair
16. Correspondence and/or Newspaper Articles<sup>1</sup>
17. Oral and Written Petitions (3 minutes per speaker - speaker please sign in)
18. Executive Session<sup>2</sup> (Commission may take action on matters discussed in executive session)

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## Adjournment

<sup>1</sup> *Item indicated has material attached for or otherwise provided to Commissioner.*

PLEASE NOTE - Commission meetings are open to the public. In keeping with the Americans with Disabilities Act, persons needing assistance should contact the James Island Public Service District office at 843-795-9060, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Thursday, prior to the meeting.