

A Wastewater Committee meeting of the James Island Public Service District (JIPSD) Commission was held at 7:32 p.m. on January 27, 2025, at James Island Fire Station #1, located at 1108 Folly Road, James Island, South Carolina.

Present at the meeting were the following members: Shelby Ivery, Chair, who presided; Brenda Grant, Ronald Ladson, and Paul Cantrell (ex-officio).

Also present were Inez BrownCrouch, Commissioner; Marilyn Clifford, Commissioner; Eugene Platt, Commissioner; Tim Muller, District Attorney; Ashley Kellahan, District Manager; Tamara Robinson, Assistant District Manager; Ed Kilcullen, Director of Finance (via phone); Joanne Tucker, Administration Manager; Mark Davis, Fire Chief; Shawn Engelman, Deputy Fire Chief of Administration & JIPSD Safety Director; Kendra Smith, Director of Wastewater Services; Tynetta White, Executive Assistant; and Charleston County Sheriff's Officer Alexander McKinnon.

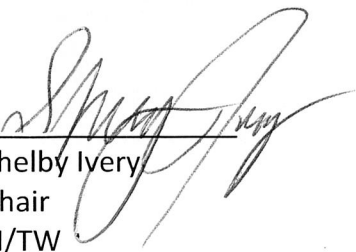
Chair Ivery called the meeting to order.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Proposing Updates to Wastewater Use and Rate Resolution.

A. Credit Card Processing Fees

Ashley Kellahan, District Manager, explained that at the December Wastewater Committee meeting, an option to implement the credit card fee in District's Rate Resolution was recommended. Concerns were raised about passing on the charge for automatic bank withdrawals. There is now an option that eliminates that fee while keeping the credit card charge. Savings range from \$91,448 for Option 1 to \$57,857 for Option 2. Currently customers who pay by cash or check are subsidizing the cost of customers who pay electronically but not paying the convenience fee, because that charge comes back on the District which is passed along through rates. Staff recommend Option 1 as it recognizes the most savings but recommend Option 2 as an alternative. An advantage to Option 2 is that it will encourage customers to sign up for automatic bank drafts to avoid a convenience fee. Discussion followed. It is suggested that the change take effect in the new fiscal year so there is time to implement the change and advertise to customers. Commissioner Grant made a motion to recommend Option 2 to the full Commission at the Regular Meeting on February 24, 2025; the motion was seconded by Commissioner Ladson. Discussion followed. A roll call vote was taken and the motion carried 2-1.

Chair Ivery adjourned the meeting at 7:50 p.m.



Shelby Ivery
Chair
SI/TW