

A Ways & Means Committee meeting of the James Island Public Service District (JIPSD) Commission was held at 6:30 p.m. on November 13, 2023, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Kathy Woolsey, Chair, who presided; Inez BrownCrouch, Paul Cantrell, Marilyn Clifford, Susan Milliken, Brenda Grant (arrived at 7:11 pm) and Ronald Ladson (arrived at 7:11 pm).

Also present were: Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara Robinson, Assistant District Manager; Joanne Tucker, Administration Manager; Shawn Engleman, Deputy Fire Chief for Administration & JIPSD Safety; Tom Glick, Fire Chief; Brad Smiley, Deputy Fire Chief; Steve Aden, Director of Fleet Services; Walter Desmond, Director of Solid Waste Services and Joe Marcinkus, Director of Wastewater Services.

Ms. Woolsey called the meeting to order. Ms. Clifford led the pledge to the flag of the United States of America and invocation.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Progress on JIPSD Commissioner Rankings of FY25 Strategic Initiatives
  - A. Mr. Schaeffer stated that he received 4 responses from the Commission for the FY25 initiatives.
4. Administration Department Updates
  - A. Mr. Schaeffer presented the FY25 budget plan and other related budget topics. Discussion followed.
5. Fire Department Updates
  - A. Chief Glick reported on the following capital item requests for the upcoming budget year: ADA Compliant Fire Education Smoke House, Extra-Large Hand Truck for Inflatables and 2028 Pierce Enforcer Pumper.
6. Wastewater Department Updates
  - A. Mr. Marcinkus reported on the following capital item requests for the upcoming budget year: Pump Station 17 upgrade, Pump Station 23 rehab, VAC Truck, Utility Relocation Project for improvements at the Camp Road and Fort Johnson intersection and replacement of aging pumps within the system.
7. Solid Waste Department Updates
  - A. Mr. Desmond reported on the following capital item request for the upcoming budget year: telecommunication radios.
8. Ms. Clifford moved to adjourn, seconded by Ms. Milliken. A roll call vote was taken, and the motion carried unanimously.
9. Ms. Woolsey adjourned the meeting at 7:42 p.m.



Ronald Ladson  
Secretary  
RL/TR