

**Regular Commission Meeting AGENDA**  
**Monday, October 23, 2023**  
**Immediately following the 6:30 pm Administrative Committee Meeting**

**MEETING LOCATION:**  
**JI Fire Station #1 | 1108 Folly Road | James Island, SC 29412**

Call to Order

Opening Exercises

1. Freedom of Information Act Report
2. Roll Call
3. New Employee Introduction: Robert Marchetti (Fire Department); Peter Kaasa (Fire Department)
4. Oral and Written Petitions (3 minutes per speaker - speaker please sign in)
5. Consent Agenda
  - A. Regular Commission – August 28, 2023<sup>1</sup>
  - B. Administrative – September 11, 2023<sup>1</sup>
  - C. Administrative – September 25, 2023<sup>1</sup>
  - D. Regular Commission – September 25, 2023<sup>1</sup>
6. **Staff Recommendations:**
  - A. Approve Employee Policy Manual
  - B. Approve Task Order No. 23-1 James Island Watershed Restoration Project Low Pressure Sewer System and Conventional Gravity Sewer Extensions<sup>1</sup>
  - C. Approve Task Order No. 23-2 Pump Station 17 In-House Upgrade/Renovation<sup>1</sup>
  - D. Resolution Adopting the Amended 2023-2024 Hazard Mitigation Plan<sup>1</sup>

**Informational Items:**

7. Annual Employee Appreciation Luncheon<sup>1</sup> – Dave Schaeffer, District Manager
8. Update on FY24 Strategic Plan Initiatives<sup>1</sup> – Tamara Robinson, Assistant District Manager
9. Discuss Request for Commissioners' Feedback on FY25 Strategic Initiatives<sup>1</sup>
10. September District Management Report<sup>1</sup> – Dave Schaeffer, District Manager
11. Committee and JIPSD Representative Reports - none
12. Correspondence and/or Newspaper Articles – none
13. Oral and Written Petitions (3 minutes per speaker - speaker please sign in)
14. Executive Session to receive legal advice associated with the Purchase of Property for TMS# 454-09-00-018, TMS# 426-09-00-021 and to receive legal advice associated with a personnel matter. (After Executive Session, the Commission shall return to open session and may take action on things discussed in Executive Session).
  - A. Discussion of negotiations incident to the proposed sale of Charleston County TMS# 454-09-00-018 and TMS# 426-09-00-021
  - B. Discussion of performance review of District Manager



## 15. Consideration of Buyer Requested Amendments to the Dills Bluff Purchase Agreement

### Adjournment

<sup>1</sup> *Item indicated has material attached for, or otherwise provided to Commissioner.*

<sup>2</sup> The Commission (may) (will) enter into an executive session in accordance with § 30-4-70 (a) and (b), Code of Laws of South Carolina for the discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property.

<sup>3</sup> The Commission (may) (will) enter into an executive session in accordance with § 30-4-70 (a) and (b), Code of Laws of South Carolina for the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body.

PLEASE NOTE - Commission meetings are open to the public. In keeping with the Americans with Disabilities Act, persons needing assistance should contact the James Island Public Service District office at 843-795-9060, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Thursday, prior to the meeting.