

A regular meeting of the James Island Public Service District (JIPSD) Commission was held at 7:07 p.m. on May 22, 2023, at James Island Fire Station 1 located at 1108 Folly Road, James Island, South Carolina.

Present at the meeting were the following members: Kathy Woolsey, Chair, who presided; Inez BrownCrouch, Paul Cantrell, Marilyn Clifford, Brenda Grant, Ronald Ladson and Susan Milliken.

Also present were: Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara White, Assistant District Manager; Joanne Tucker, Administration Manager; Ed Kilcullen, Director of Finance; Walter Desmond, Director of Solid Waste Services; Steve Aden, Director of Fleet Services; Joe Marcinkus, Director of Wastewater Services; Tom Glick, Fire Chief, Shawn Engelman, Deputy Fire Chief for Administration & JIPSD Safety and Officer Colburn, Charleston County Sheriff's Office.

Ms. Woolsey called the meeting to order.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Oral and Written Petitions
 - A. Jason DuPont, 891 Simpkins Street, shared concerns about the proposed sewer expansion project in his neighborhood.
4. Consent Agenda
 - A. **Ms. BrownCrouch moved to approve the consent agenda, seconded by Ms. Milliken. A roll call vote was taken, and the motion carried unanimously.**
5. Recommendation from Wastewater Committee
 - A. Seeking a Motion to Approve the SCIIP Grant Agreement – **Mr. Cantrell moved to approve the SCIIP Grant agreement with the condition that a letter be sent to residents, in coordination with Charleston Water Systems, by June 12, 2023, seconded by Ms. Clifford. A roll call vote was taken and the motion carried unanimously.**
 - B. Seeking a Motion to Approve the Engineering Task Order for SCIIP Grant Project – **Ms. Clifford moved to approve the engineering task order for the SCIIP Grant Project, seconded by Ms. BrownCrouch. A roll call vote was taken and the motion carried 6 to 1 with a nay vote from Ms. Milliken.**
6. Staff Recommendations
 - A. Seeking a Motion to Approve the \$182,092.75 to Blanchard CAT for a new Front End Loader **Ms. BrownCrouch moved to approve the purchase a new front-end loader from Blanchard CAT in the amount of \$182,092.75, seconded by Ms. Clifford. A roll call vote was taken and the motion carried unanimously.**

7. March District Management Report

A. Mr. Schaeffer reported:

- Important dates coming up and as usual, there is a lot going on with the District:
 - (a) Next Monday 29 June 2023 is Memorial Day – JIPSD is closed and Solid Waste pickup is bumped back one day – Monday’s route will be done Tuesday through the Thursday route will be completed by Friday 2 June 2023.
 - (b) The same scenario is true for Monday 19 June 2023 in recognition of Juneteenth – Solid Waste pickup will start Tuesday 20 June and go through Friday 23 June 2023.
 - (c) Next Thursday 1 June 2023 at 3:30 pm is the James Island Creek Water Quality Task Force Meeting – the City posts the Zoom link under its normal place to find agendas
 - (d) Next Saturday 3 June 2023 – 8:00 am is the next opportunity to volunteer for the JIPSD Adopt-A-Highway – we meet at the corner of Folly Rd & Fort Johnson Road.
 - (e) The following Monday is 5 June – combined Solid Waste Committee + WW Committee Meeting at JIPSD Fire Station #1
 - (f) Monday 26 June is the Regular Commission Meeting at JIPSD Fire Station #1
 - (g) Monday 24 July is the Regular Commission Meeting at JIPSD Fire Station #1
 - (h) Wednesday 26 July is the next James Island Intergovernmental Meeting at Town Hall
- The District is 10 months through the fiscal year, very close on revenue and there are no budget adjustment requests needed for the front-end loader in the amount of \$182,092.

8. Committee and JIPSD Representative Reports – none

9. Correspondence and/or Newspaper Articles – none

10. Oral and Written Petitions – none

11. Executive Session

A. **Ms. Clifford moved to enter into executive session to receive legal advice associated with pending/threatened litigation, seconded by Mr. Ladson. A roll call vote was taken, and the motion was approved unanimously.**

B. **The Commission entered executive session at 7:41 pm.**

C. **The Commission exited executive session at 7:56 pm. No action was taken.**

12. **Ms. Woolsey adjourned the meeting at 7:58 p.m.**

Ronald Ladson

Secretary

RL/TW