

A regular meeting of the James Island Public Service District (JIPSD) Commission was held at 6:36 p.m. on April 24, 2023, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Kathy Woolsey, Chair, who presided; Inez BrownCrouch, Paul Cantrell, Marilyn Clifford, Brenda Grant, Ronald Ladson and Susan Milliken.

Also present were: Lawrence Flynn, Bond Counsel; Bill Weeks, J. Davis Construction; Ryan Lewis, Rosenblum Coe Architects; Chip Bruorton, District Attorney; Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara White, Assistant District Manager; Joanne Tucker, Administration Manager; Tom Glick, Fire Chief; Brad Smiley, Deputy Fire Chief; Steve Aden, Director of Fleet Services; Joe Marcinkus, Director of Wastewater Services; Ed Kilcullen, Director of Finance; Walter Desmond, Director of Solid Waste Services; Charlsie Tarpley, Accounting Manager; David Major, Facilities Maintenance Specialist and Officer Colburn, Charleston County Sheriff's Office.

Ms. Woolsey called the meeting to order.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Oral and Written Petitions – none.
4. Consent Agenda
 - A. **Ms. Milliken moved to approve the consent agenda, seconded by Mr. Cantrell. A roll call vote was taken, and the motion carried unanimously.**
5. Recommendation from Ways & Means Committee
 - A. Adopt FY24 Budget Resolution – **Ms. BrownCrouch moved to adopt the FY24 budget, seconded by Ms. Clifford. A roll call vote was taken and the motion carried 6 to 1 with a nay vote from Ms. Milliken.**
6. Staff Recommendations
 - A. FY23 Purchase of Two F-250s – **Ms. BrownCrouch moved to approve the staff's recommendation to purchase two F-250 trucks, seconded by Ms. Clifford. A roll call vote was taken and the motion carried unanimously.**
7. Recommendations from Fire Committee
 - A. Approve Contract for Construction Manager at Risk Services – **Ms. Milliken moved to approve the contract for construction manager at risk services, seconded by Ms. Clifford. A roll call vote was taken and the motion carried 6 to 1 with a nay vote from Ms. Milliken.**
 - B. Approve Resolution Requesting the Incurrence of General Obligation Debt in an Amount Not Exceeding \$6,500,000; Authorizing a Petition to the County Council of Charleston County – **Mr. Ladson moved to approve the resolution requesting the incurrence of general obligation debt in an amount not exceeding \$6,500,000, seconded by Ms. Clifford. A roll call vote was taken and the motion carried 6 to 1 with a nay vote from Ms. Milliken.**

-
- C. Radio Communications – Chief Glick spoke about the best ways to handle radio communications during the meetings. The Commission made a consensus to work with the Fire Department as they receive emergency calls during meetings. Ms. Woolsey shared an email from Master Deputy Chris King, Charleston Sheriff’s Officer, commending the Fire Department on their phenomenal response to a recent emergency.
8. Resident Appeal – Mr. Ms. Henrietta Martin 1005 Seaside Lane asked the Commission to reconsider her situation regarding her rental unit on Seaside Lane.
9. March District Management Report
- A. Mr. Schaeffer reported:
- I want to thank Steve Aden, Fire Chief Glick, and Captain MacDonald Meyers for accompanying me to the Pierce Manufacturing Facility in Appleton, Wisconsin last Tuesday through Saturday to complete the pre-construction plan for the new ladder truck 801. Words cannot describe the size of the Pierce Facility – it took over a day to tour the facility and get a true understanding of how fire trucks are manufactured. The most similar 107 Foot Pierce Ascendant was being manufactured for Duluth, Minnesota. We had the opportunity to go through over 500 different options for the specifications of the interior and exterior of the new ladder 801. The new Ladder 801 can be expected to still be delivered on time in December 2023.
 - The SCIIP Grant for \$8,759,987 was awarded to the JIPSD associated with public sewer expansion. District Staff will be attending a training session for the SCIIP Grant awardees.
10. Committee and JIPSD Representative Reports – none
11. Correspondence and/or Newspaper Articles – none
12. Oral and Written Petitions – none
13. Executive Session
- A. **Ms. Clifford moved to enter into executive session to receive legal advice associated with a resident’s appeal, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion unanimously.**
- B. **The Commission entered executive session at 7:14 pm.**
- C. **The Commission exited executive session at 7:46 pm. No action was taken.**
14. **Ms. Milliken moved to approve authorize the Chair to respond to the resident’s appeal, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion unanimously.**
15. **Ms. Clifford moved to adjourn the meeting, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion carried unanimously.**
16. **Ms. Woolsey adjourned the meeting at 8:20 p.m.**



Ronald Ladson
Secretary
RL/TW