
A Ways & Means Committee meeting of the James Island Public Service District (JIPSD) Commission was held at 6:30 p.m. on February 13, 2023, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Kathy Woolsey, Chair, who presided; Inez BrownCrouch, Paul Cantrell, Marilyn Clifford, Brenda Grant, Ronald Ladson and Susan Milliken.

Also present were: Bob Damron, Financial Advisor, Compass Municipal Advisors; Chip Bruorton, District Attorney; Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara White, Assistant District Manager; Joanne Tucker, Administration Manager; Tom Glick, Fire Chief; Brad Smiley, Deputy Fire Chief; Shawn Engelman, Deputy Fire Chief for Administration & JIPSD Safety; Steve Aden, Director of Fleet Services; Walter Desmond, Director of Solid Waste Services; Ed Kilcullen, Director of Finance; Kevin LaVaughn, Deputy Director of Wastewater Services and David Major, Facilities Maintenance Specialist.

Ms. Woolsey called the meeting to order. Ms. Clifford led the invocation, followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. FY24 Draft Budget Presentation
 - A. Mr. Kilcullen presented the general and wastewater fund budgets. Discussion followed.
4. FY24 Wastewater Rate Increase Presentation
 - A. Ms. Tucker presented the fiscal year 2024 proposed rates and fees. Discussion followed.
5. FY22/23/24 Capital Lease
 - A. Mr. Damron presented the capital lease plan. Discussion followed.
6. FY24 JIPSD Strategic Initiatives
 - A. Mr. Schaeffer presented the strategic goals linked with initiatives into the annual budget. He also provided a handout for the strategic initiatives linked to the specific general ledger lines of the budget.
7. Ordinance Repealing the Procurement Ordinance
 - A. Mr. Schaeffer presented and explained the purpose for rescinding the ordinance.
8. Draft Procurement Resolution
 - A. Mr. Schaeffer presented the draft procurement resolution for review and consideration by the full Commission. Discussion followed.
9. Discuss any Recommendations from the Ways & Means Committee
 - A. Ms. Clifford recommended the Procurement Resolution to the full Commission, as amended.

10. Ms. Grant moved to adjourn, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion carried unanimously. Ms. Woolsey adjourned the meeting at 9:02 p.m.



Ronald Ladson
Secretary
RL/TW