

A Wastewater Committee meeting of the James Island Public Service District (JIPSD) Commission was held at 7:30 p.m. on November 14, 2022, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Meredith Poston, Chair, who presided; Brenda Grant, Kathy Woolsey, and Marilyn Clifford, ex-officio.

Also present were: Inez BrownCrouch, Commissioner; Susan Milliken, Commissioner; Troy Long, G. Robert George & Associates; Tim Muller, District Attorney; Chip Bruorton, Attorney; Dave Schaeffer, District Manager; Tamara White, Assistant District Manager; Joanne Tucker, Administration Manager; David Hoffman, Director of Wastewater Services; Joe Marcinkus, Director of Wastewater Services; Kevin LaVaughn, Assistant Wastewater Director; Tom Glick, Fire Chief; Ed Kilcullen, Director of Finance and David Major, Solid Waste Services & Facilities Coordinator.

Ms. Poston called the meeting to order.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Project Status Update on the SSES Phase 4 Rehab
 - A. Mr. Schaeffer gave a brief update on the project.
4. Invitation to Community Discussion
 - A. Mr. Schaeffer shared an invitation to attend a discussion on December 14th about climate-related impacts on onsite wastewater treatment systems in the coastal areas.
5. Memo from the Director of Wastewater Services and Updates on FY23 and FY24 Capital Request
 - A. Mr. Schaeffer introduced Joe Marcinkus as the new Director of Wastewater Services and Kevin LaVaughn as the new Assistant Director of Wastewater Services. He also gave an overview of the capital improvement plan's projects and financing sources. Discussion followed.
6. Project Update on the \$1,000,000 Earmark from the State Budget Through DHEC/Community Impact SCIIP Grant Submitted September 2022
 - A. Mr. Schaeffer reported that the draft contract has been submitted and reporting requirements have been met for the grant submitted in September 2022. Discussion followed. Mr. Muller spoke to the process of determining where the wastewater lines will go, obtaining easements, finding the best location, identifying the owners and completing an appraisal. Discussion followed.
7. Project Update on the SSES Phase 5 Rehab
 - A. Mr. Schaeffer spoke to the engineering task order for the project.
8. Project Update on the Harbor View Redundant Force Main/Regional Solutions SCIIP Grant Submitted September 2022
 - A. Mr. Schaeffer spoke to the engineering and soft costs associated with the project.
9. Progress Update on the CWS Artillery Point Low-Pressure Sewer Expansion
 - A. Mr. Schaeffer shared a letter from CWS stating that they agree to plan and extend sewer service to the Artillery Point area. CWS is coordinating with the Artillery Point Neighborhood Association to be on their January 2023 meeting program to present information to the residents about sewerage their properties.

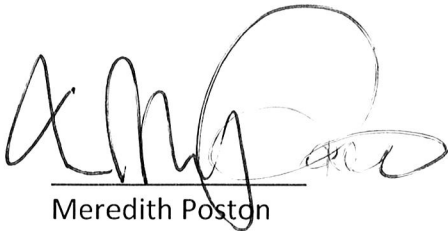
10. Draft of Changes to the WW Collection System Use & Rate Resolution

- A. **Ms. Woolsey moved to recommend the Julian Clark Sewer Expansion, Phase 5 of the Sanitary Sewer Evaluation Survey, and the Harbor View Redundant Force Main Project for the remainder of FY23 as well as the projections for FY24 to the full Commission for consideration, seconded by Ms. Poston. A roll call vote was taken and the motion carried unanimously.**
- B. **Ms. Poston moved to recommend to the full Commission the proposed changes to the resolution for discussion on November 21, 2022, seconded by Ms. Woolsey. A roll call vote was taken and the motion carried 2 to 1 as follows:**

Ms. Grant	Nay
Ms. Poston	Aye
Ms. Woolsey	Aye

11. Discuss Any Recommendations from the Wastewater Committee

12. Ms. Poston adjourned the meeting at 8:23 p.m.



Meredith Poston
Chair
MP/TW