

A Fire & Emergency Preparedness Committee meeting of the James Island Public Service District (JIPSD) Commission was held at 6:30 p.m. on October 10, 2022, at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Inez BrownCrouch, Chair, who presided; Susan Milliken and Marilyn Clifford, ex-officio.

Also present were: Meredith Poston, Commissioner; Kathy Woolsey, Commissioner; Bob Damron, Financial Advisor, Compass Municipal Advisors; Steve Coe, Architect, Rosenblum Coe Architects; Ryan Lewis, Rosenblum Coe Architects; Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara White, Assistant District Manager; Tom Glick, Fire Chief; Shawn Engelman, Deputy Fire Chief for Administration & JIPSD Safety; Joanne Tucker, Administration Manager; David Major, Facilities Maintenance Specialist and Charleston County Sheriff's Officer Matthew Colburn.

Ms. BrownCrouch called the meeting to order. Ms. Clifford led the invocation followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Presentation from Rosenblum Coe Architects – Steve Coe and Ryan Lewis
  - A. Mr. Coe led a presentation about proposed plans/options for the existing site, design phases and cost estimates. Discussion followed. **Ms. BrownCrouch moved to recommend to the full Commission to move forward with the Fire Station 2 project discussions at the next regular meeting, seconded by Ms. Clifford. A roll call vote was taken and the motion carried 2 to 1 as follows:**

|                    |            |            |
|--------------------|------------|------------|
| <b>BrownCrouch</b> | <b>Aye</b> |            |
| <b>Clifford</b>    | <b>Aye</b> |            |
| <b>Milliken</b>    |            | <b>Nay</b> |
4. Update on Fire Department Capital Items FY23 & FY24 – Chief Glick and Deputy Chief Engelman
  - A. Chief Glick provided an update on capital items costs for the 2023 - 2024 fiscal year. Discussion followed.
5. Ms. Milliken moved to adjourn, seconded by Ms. Clifford. The meeting was adjourned at 7:39 p.m.

Inez BrownCrouch  
Chair  
IBC/TW