

A regular meeting of the James Island Public Service District (JIPSD) Commission was held at 7:00 p.m. on September 26, 2022, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Marilyn Clifford, Chair, who presided; Inez BrownCrouch, Meredith Poston, Brenda Grant, Susan Milliken and Kathy Woolsey (via conference call).

Also present were: Kyle Michel, Lobbyist, Michel Law Firm; Charlie Carmody, Realtor, CBRE Realty; Chip Bruorton, District Attorney; Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara White, Assistant District Manager; Joanne Tucker, Administration Manager; Tom Glick, Fire Chief; Shawn Engelman, Deputy Fire Chief for Administration & JIPSD Safety; Brad Smiley, Deputy Fire Chief; David Hoffman, Director of Wastewater Services; David Major, Facilities Maintenance Specialist and Officer Colburn, Charleston County Sheriff Officer.

Ms. Clifford called the meeting to order. Mr. Schaeffer led the invocation followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Oral and Written Petitions
 - A. Franny Henty, 615 Flint Street, shared that she is running for office in the upcoming JIPSD election.
 - B. Lindsay Hamrick, 715 London Drive, stated that emailed the Commission twice about getting a pool adjustment and she only received a response from Ms. Milliken.
4. Consent Agenda
 - A. **Ms. Clifford moved to approve the consent agenda, as amended, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion carried unanimously.**
5. Summary of Changes Made to the Charleston Regional Hazard Mitigation Plan for 2022-2023
 - A. Mr. Schaeffer reported that updates to the plan were provided to the Commission in their meeting packet.
6. Proposed Renewal Agreement with Michel Law Firm
 - A. Mr. Schaeffer stated that Mr. Michel was instrumental in obtaining the \$1 million earmark in the State Budget with boots on the ground in Columbia with the decision-makers representing JIPSD. Not only did Mr. Michel add value with the SCDHEC 319 Grant, but he assisted with application narratives and ensured hand delivery to the Rural Infrastructure for the SCIIP Grants submitted before the submission deadline. Discussion followed. **Ms. Milliken moved to approve the renewal agreement with the Michel Law Firm until June 30, 2023, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion carried unanimously.**

7. Flooding on Signal Point Road

- A. Ms. Milliken shared photos of flooding on Signal Point from Ms. Wooley's Facebook page and related concerns about the issue. Mr. Schaeffer explained that both the City of Charleston and Charleston County are in charge of maintaining the infrastructure for the stormwater drainage system. Mr. Hoffman will continue to work with both the City and County on solutions to these flooding issues. Discussion followed.

8. August District Management Report

- A. Thanks to all the Stakeholders that have participated in the Community Survey. If you haven't completed the Community Survey yet, you still have time. You can take the survey by scanning the QR Code on the District's website or posted on the District's social media pages.

B. List of Upcoming Dates for Upcoming Events:

- September 29, 2022, for the James Island Creek Task Force meeting at 4:00 pm via the City of Charleston's Zoom
- October 17, 2022, at 6:30 pm for a preliminary report from Joe Borgstrom on the Strategic Planning process
- October 6, 2022, from 6 pm – 8 pm is the JIPSD Community Services Event in the Lowe's parking lot. This event hasn't happened since October 2019, so we're excited to bring back this event
- October 12, 2022, from 5:00 pm – 7:00 pm is the Public Works Expo & Water Quality Event at the Town Hall
- October 10, 2022, at 6:30pm at Town Hall is Fire Committee meeting. Rosenblum Coe Architects will present conceptual design options to the Fire Committee

- C. Commissioners have received two updates on the developing situation with Hurricane Ian. While it is still too early to accurately predict the effect Hurricane Ian will have on James Island, the District is closely monitoring the situation, and taking part in daily planning and information sessions with the Charleston County Emergency Management Department (EMD). We strongly urge all residents to keep a close eye on the situation, including visiting the National Hurricane Center's website to track the storm as it moves closer to the mainland. Residents should start planning now and ensuring they have a working plan for dealing with the storm, to include emergency supplies and plans in the event the storm track changes.

- D. The monthly financial package is reported through August 2022 or 2 month through FY23; so the target should be 16.67% (representing 2 months divided by 12 months) - through 2 months of the new fiscal year 2023.

- E. The District collected just under \$305,000 in Total General Fund Revenue through the first two months of FY23; that represents just over 3.0% of the nearly \$10 million projected in FY23 General Fund Revenue. It's almost October and that means the County will be sending out property tax bills next month. The bills are not due for another 3 months until January 2023, so that line will not change drastically until I report to you in February 2023, when January distributions from the County may be included in the figure. The District's millage for this tax year that will appear on the property tax bills remains unchanged from last year. A total of 60 mils between 54.7 mils for the District's operating millage and 5.3 for the District's millage associated with debt service.

F. At \$1,529,891, the WW Expenditures through two months are below the WW Revenue of \$1,827,944 and below the target of 16.67% through two months. This trend will not last due to the previously mentioned delay with the SSES Project in FY22. The District is working with the contractor to make payments for work performed on the Sanitary Sewer Rehabilitation Project lining both the manholes and sewer lines. After these payments are processed against the SRF Loan, Commissioners can expect to see WW expenditures back above YTD revenues collected over the next few months. Discussion followed.

- 9. Committee and JIPSD Representative Reports – none
- 10. Correspondence and/or Newspaper Articles – none
- 11. Oral and Written Petitions – none
- 12. Executive Session

A. **Ms. Clifford moved to enter into executive session to discuss listing agreements for TMS# 425-12-00-298 and TMS# 425-12-00-185 and receive an update on a pending legal matter, seconded by Ms. Poston. A roll call vote was taken, and the motion carried unanimously.**

B. The Commission entered into executive session at 7:33 p.m.

C. The Commission returned to regular session at 7:52 p.m. No action was taken.

- 13. Proposed Listing Agreement for TMS# 425-12-00-298 and TMS# 425-12-00-185

A. Ms. Clifford moved to relist the properties numbered TMS 425-12-00-298 and TMS 425-12-00-185 for \$1,995,000.00, seconded by Ms. Poston. **A roll call vote was taken, and the motion carried 5 to 1 as follows:**

Ms. BrownCrouch	Aye	
Ms. Clifford	Aye	
Ms. Grant	Aye	
Ms. Milliken		Nay
Ms. Poston	Aye	
Ms. Woolsey	Aye	

- 14. **Ms. Clifford moved to adjourn the meeting, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion carried unanimously.**

- 15. Ms. Clifford adjourned the meeting at 7:55 p.m.

Meredith Poston
Secretary
MP/TW