

A regular meeting of the James Island Public Service District (JIPSD) Commission was held at 7:00 p.m. on February 28, 2022, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Marilyn Clifford, Chair, who presided; Inez BrownCrouch, Alan Laughlin, Kathy Woolsey, Meredith Poston, Brenda Grant, and Susan Milliken.

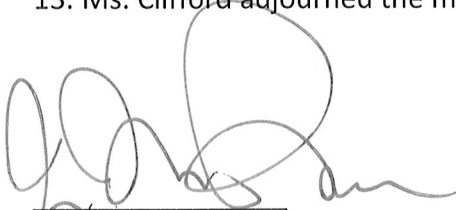
Also present were: Chip Bruorton, District Attorney; Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara White, Administrative Services Manager; Chris Seabolt, Fire Chief; Tom Glick, Deputy Fire Chief; Shawn Engelman, Deputy Fire Chief for Administration & JIPSD Safety; David Hoffman, Director of Wastewater Services; Steve Aden, Director of Fleet Services; Walter Desmond, Director of Solid Waste Services; Joanne Tucker, Revenue Collections Manager; Stephanie Boatwright, Administrative Assistant II; David Major, Facilities Maintenance Specialist; Charles Carmody, CBRE Realtors; and Officer Owens, Charleston County Sheriff's Office.

Ms. Clifford called the meeting to order.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Oral and Written Petitions
 - A. Meredith Poston, 1438 Kemper Ave, thanked the Fire Department for responding quickly to her EMS Service need.
4. Consent Agenda
 - A. **Ms. Clifford moved to approve the consent agenda with changes, seconded by Mr. Laughlin. A roll call vote was taken, and the motion carried unanimously.**
5. January District Management Report
 - A. Mr. Schaeffer reported:
 - The District will continue its effort to keep the island clean with its next Adopt-A-Highway Opportunity Saturday, March 19, 2022. The next two opportunities are April 9th and June 11th. We meet at the corner of Fort Johnson and Folly Road at 8 a.m. and I appreciate everyone's effort to keep the island clean.
 - The District's Team Building Event was rescheduled for Thursday, April 28, 2022, at 1:00 p.m. at Fire Station #1. Much more information to come on that event with Outback Team Building. All Commissioners are invited to attend this Charity Bike Build Event where the theme of the event will be "We're All on The Same Team." We will be limited to 40 JIPSD participants, so I'm asking for Commissioners to let me know if they will not be able to attend this event at the end of April. If Commissioners are unable to attend, the District can supplement with staff participating in the Team Building event.
 - I am happy to report that the SC DHEC's COVID 7 Key Indicators have all been on the decline since our last meeting. The most recent data available for the Key Indicators is last Sunday, February 20, 2022. I emailed the Commissioners and provided hard copies, so Commissioners understand the updated guidance from the CDC. I confirmed with the Town this afternoon that masks are no longer required at the Town's facilities.

- The State Legislature has Bill 3126 sitting in the Senate Committee on Finance that would prohibit both the State or any political subdivision including school districts from enacting COVID-19 vaccine mandates for any employee, independent contractor, nonemployee vendor, or student as a condition of employment or attendance.
 - The County Attorney has contracted Kessler Consulting associated with negotiating the privatizing of the major functions of the County's Environmental Management. Kessler Consulting has been contracted by the County Attorney to negotiate terms to privatize the operation for the County's Material Recovery Facility (or MRF), privatize the County's Composting Operation, and the County's Curbside Collection of Recyclables was awarded to Republic and will become effective July 1, 2022. The County is currently in negotiations to privatize the Landfill Operations as well. Please keep in mind that due to the nature of the County Attorney contracting with Kessler Consulting, all the updates on the terms of privatizing the Landfill are under Attorney-Client Privilege and discussed by County Council in Executive Session. Walter and I continue to monitor the County's meeting agendas for Environmental Management. Environmental Management has not met since September 2020; Finance Committee (voted September 23, 2021, to recommend the contract for the collection of recyclables on January 23, 2021, and to the full Commission September 28, 2021), and County Council.
 - The monthly financial package is reported through seven months or halfway through FY22. Commissioners will note that last month the figures were reported through December 2021, and the total general fund revenue had been \$2,877,731 due to residents paying their property taxes earlier than the due date of January 18, 2022. I am happy to report that the District's General Fund Revenue has jumped up to \$5,768,934. This is just shy of a \$3 million increase between revenue figures reported December 2021 and January 2022. That means the District's General Fund Revenue more than doubled from last month.
6. Resolution No. 22-02 Approving the PORS Application
- A. Mr. Schaeffer discussed the District's progress on the PORS (Police Officers Retirement System) application. The Fire Department collectively voted to approve moving forward with the PORS application. The Fire Department's senior staff provided the supporting documentation of the membership to PORS and the next steps necessary. If the Commission moves forward to approve the formal application to PORS, then PORS will be meeting with everyone in the Fire Department individually to determine the best options for retirement planning purposes. The District can begin offering PORS effective July 1, 2022.
- B. **Ms. Clifford moved to approve Resolution No. 22-02 approving the PORS application, second by Ms. BrownCrouch. A roll call vote was taken, and the motion carried 5 to 2 as follows:**
- | | | |
|------------------------|------------|------------|
| Ms. BrownCrouch | Aye | |
| Ms. Clifford | Aye | |
| Ms. Grant | | Nay |
| Mr. Laughlin | Aye | |
| Ms. Milliken | | Nay |
| Ms. Poston | Aye | |
| Ms. Woolsey | Aye | |

7. Approval of Solid Waste Automated Side Loader Truck – Walter Desmond, Director of SW Services
 - A. Mr. Desmond stated that the automated side loader truck has a 14-month lead time on production because of materials. Mr. Desmond answered questions from the Commission on the automated side loader truck.
 - B. Mr. Schaeffer stated the District is attempting to be ahead of the pack of government entities that will be competing for limited production slots available, especially once July 1, 2022, starts the new fiscal year for most public entities.
 - C. **Ms. Clifford moved to approve the purchase of the Solid Waste automated side loader truck, second by Ms. Poston. A roll call vote was taken, and the motion carried unanimously.**
8. Approval of Solid Waste Dump Truck – Walter Desmond, Director of SW Services
 - A. Mr. Desmond stated the situation is the same with the production and that this purchase will replace a 2008 truck.
 - B. Mr. Schaeffer stated the District will not take possession of the truck until 2023 when the District will be in the FY23 budget year.
 - C. **Ms. Milliken moved to approve the purchase of the Solid Waste dump truck, second by Ms. Grant. A roll call vote was taken, and the motion carried unanimously.**
9. Committee and JIPSD Representative Reports
 - A. Mr. Schaeffer gave a summary of the Ways and Means meeting on February 14, 2022, and what is coming up for the next Ways and Means meeting on March 14, 2022.
9. Correspondence and/or Newspaper Articles - None
10. Oral and Written Petitions
 - A. Florence Miles, 1195 Ft Lamar Rd, shared concerns about past-due bill notifications and the procedures followed. She would like to appeal the disconnect and after-hours reconnect fees and have them refunded to her.
11. Executive Session
 - A. **Ms. Clifford moved to enter into executive session to discuss legal advice involving real estate and information technology services, seconded by Mr. BrownCrouch. A roll call vote was taken, and the motion carried unanimously.**
 - B. **The Commission entered into executive session at 7:52 p.m.**
 - C. **The Commission returned to regular session at 8:09 p.m. No action was taken.**
12. **Ms. Clifford moved to adjourn the meeting, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion carried unanimously.**
13. Ms. Clifford adjourned the meeting at 8:10 p.m.



Meredith Poston
Secretary
MP/SB