

A regular meeting of the James Island Public Service District (JIPSD) Commission was held at 7:00 p.m. on December 13, 2021, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

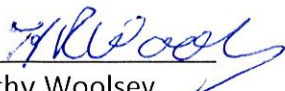
Present at the meeting were the following members: Marilyn Clifford, Chair, who presided; Inez BrownCrouch, Alan Laughlin, Kathy Woolsey, Meredith Poston, Brenda Grant, and Susan Milliken.

Also present were: Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara White, Administrative Services Manager; Tom Glick, Deputy Fire Chief; Shawn Engelman, Deputy Fire Chief for Administration & JIPSD Safety; Lisa Kluczinsky, Director of Human Resources; Ed Kilcullen, Director of Finance; Joanne Tucker, Revenue Collections Manager; Stephanie Boatwright, Administrative Assistant II; David Major, Facilities Maintenance Specialist; Gary Bailey, Love Bailey & Associates, LLC, and Officer Owens, Charleston County Sheriff's Office.

Ms. Clifford called the meeting to order.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Oral and Written Petitions – none
4. Consent Agenda
 - A. **Ms. Woolsey moved to approve the consent agenda, seconded by Ms. Poston. A roll call vote was taken, and the motion carried unanimously.**
5. FY21 Audit Presentation - Garry Bailey, Love Bailey & Associates, LLC
 - A. Mr. Bailey presented the audit summary to the Commissioners. He led a question and answer discussion thereafter.
6. Assistance for Firefighter Grant – Shawn Engelman, Deputy Fire Chief
 - A. Chief Engelman discussed the possible \$575,000 award from FEMA's Assistance to Firefighters Grants. He also discussed the cost and need to replace 46 air packs for the Fire Department.
 - B. **Ms. Clifford moved to approve the submission for the Assistance to Firefighters Grants, second by Ms. Poston. A roll call vote was taken, and the motion carried unanimously.**
7. November District Management Report
 - A. Mr. Schaeffer reported:
 - Thank you to the Fire Department and the Solid Waste Department for their efforts to represent JIPSD in the Folly Beach Christmas Parade on Saturday, December 11, 2021. My wife and kids had a great time participating in the parade and riding the Fire Rescue 803 Truck.
 - The next Adopt-A-Highway opportunity for community service is on Saturday, January 15, 2022, at 8 am. We meet at the corner of Folly and Fort Johnson Road, and we appreciate everybody's efforts to keep the Island clean and looking great. We had an overwhelmingly positive response from District employees to give back to the residents of Savannah Place located on Secessionville Road. Based on the very positive response, the District is going to provide similar charitable opportunities for employees. More information will come on the progress and participation in opportunities.

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- The second and third Ways and Means Committee Meetings are scheduled for Monday, February 14, 2022, at 6:30 pm and Monday, March 14, 2022, at 6:30 pm. There will be two meetings each for both months on the 2nd and 4th Mondays of the month.
 - The Team Building Event was rescheduled for Thursday, April 28, 2022, at 1 pm. This event will be at Fire Station #1 and more information will come on this event.
 - As reported at the last Regular Meeting, OSHA has suspended activities related to the implementation and enforcement of the Emergency Temporary Standard's associated with vaccine mandates for employers with over 100 employees. The CDC updated its Guidance of the Booster Vaccines. I provided copies to the Commission. Future developments on the vaccine mandate will be reported at the next Regular Commission Meeting scheduled for Monday, January 24, 2022. We are not out of the woods with the pandemic, and I urge anybody that has not been vaccinated to please reconsider getting vaccinated. This is the best way to help protect yourself and your loved ones with the Holiday Gatherings fast approaching.
 - A special thank you to the Finance Department for making the month-end closing journal entries earlier than normal with the Regular Commission Meeting moved up and finishing with the audit last week. The monthly report shows the budgeted versus actual for the year-to-date revenues and expenditures through November 2021 which is five months through the fiscal year 2022.
8. Committee and JIPSD Representative Reports - none
 9. Correspondence and/or Newspaper Articles
 - A. Ms. Clifford stated that the correspondences and newspaper articles were enclosed in the packet. There was not any further discussion.
 10. Oral and Written Petitions – none
 11. Executive Session - none
 12. **Ms. Clifford moved to adjourn the meeting, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion carried unanimously.**
 13. Ms. Clifford adjourned the meeting at 7:43 p.m.


Kathy Woolsey
Secretary
KW/SB