

A regular meeting of the James Island Public Service District (JIPSD) Commission was held at 6:30 p.m. on July 26, 2021, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Marilyn Clifford, Chair, who presided; Meredith Poston, Kathy Woolsey, Inez BrownCrouch, Brenda Grant, Alan Laughlin, and Susan Milliken.

Also present were: Chip Bruorton, District Attorney; Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara White, Administrative Services Manager; David Hoffman, Director of Wastewater Services; Tom Glick, Deputy Fire Chief; Ed Kilcullen, Director of Finance; Joanne Tucker, Revenue Collections Manager; Stephanie Boatwright, Administrative Assistant II; David Major, Facilities Maintenance Specialist; and Officer Owens, Charleston County Sheriff's Office.

Ms. Clifford called the meeting to order.

Ms. Clifford led the invocation, followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Public Hearing – Ordinance No. 2021-05 Sale of 0.3 Acre on Folly Road – 2nd and Final
 - A. Ms. Clifford opened the floor for comments from the public. There were no public comments.
 - B. Ms. Clifford adjourned the Public Hearing at 6:34 p.m.
4. Oral and Written Petitions – none
5. Consent Agenda
 - A. **Ms. Woolsey moved to approve the consent agenda, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion carried unanimously.**
 - B. **Mr. Laughlin moved to change agenda item No. 12 to agenda item No. 6 and enter into executive session, seconded by Ms. Grant. A roll call vote was taken, and the motion carried 5 to 1 as follows:**

Ms. BrownCrouch	Aye	
Ms. Clifford	Aye	
Ms. Grant	Aye	
Mr. Laughlin	Aye	
Ms. Milliken		Nay
Ms. Woolsey	Aye	
6. Executive Session
 - A. **Ms. Clifford moved to enter into executive session to discuss a personnel matter, seconded by Ms. Poston. A roll call vote was taken, and the motion carried unanimously.**
 - B. **The Commission entered into executive session at 6:36 p.m.**
 - C. **The Commission returned to regular session at 7:13 p.m. No action was taken.**

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7. Ordinance No. 2021-05 Sale of 0.3 Acre of Folly Road – 2nd and Final Reading
- A. **Ms. Clifford moved to approve Ordinance No. 2021-05 Sale of 0.3 Acre of Folly Road – 2nd and Final Reading, seconded by Ms. Grant. A roll call vote was taken, and the motion carried 5 to 2 as follows:**
- | | | |
|------------------------|------------|------------|
| Ms. BrownCrouch | Aye | |
| Ms. Clifford | Aye | |
| Ms. Grant | | Nay |
| Mr. Laughlin | Aye | |
| Ms. Milliken | | Nay |
| Ms. Poston | Aye | |
| Ms. Woolsey | Aye | |
8. Updates to the Engineering Task Order 21-11
- A. Mr. Schaeffer discussed the proposed changes that were found after further review to the previous approved design that will save the District money with the new design.
9. July District Management Report
- A. Mr. Schaeffer reported:
- All South Carolinians age 12-plus are now eligible for the COVID-19 vaccines. The District continuously encourages employees to get vaccinated in an effort to keep the Low-Country Safe. For all of those that have not been vaccinated, the doses are available, and I encourage you to roll up your sleeve and do your part to keep everybody safe.
 - The next opportunity for District's Adopt-A-Highway participation is Saturday, September 18, 2021, at 8 am. I very much appreciate all of those helping to make our James Island Community look better.
 - I appreciate the Wastewater Committee's continued willingness to meet and facilitate discussions. The District has made progress on the FY22 Budgeted Infrastructure Improvements for the wastewater System.
 - On Monday, September 13, 2021, the Administrative and Wastewater Committee's will meet.
 - On Monday, October 11, 2021, the first meeting for the Ways and Means Committee will preliminary discuss the FY23 budget and some capital items.
 - The Christmas is on Saturday, December 25, 2021, and the Regular Commission Meeting is scheduled for Monday, December 27, 2021. The Commission can consider rescheduling the meeting before the holiday.
 - On December 9, 2021, at 1:30 pm a District Team Building Training Event will be held at Fire Station #1. The theme is "We're All on the Same Team", and each Commissioner will be paired with District's Staff to build bicycles that will be donated to a charity.
 - The District has open positions posted on the website for any interested job seekers.
 - The District is working with the South Carolina Association of Special Purpose Districts to have access to the \$2.1 billion dollars. I hope to be able to report in August once the State has made a determination.
 - The next Intergovernmental meeting is Wednesday, October 20, 2021.
 - The South Carolina Association of Special Purpose Districts is hosting a conference Wednesday, September 29th through Friday, October 1st in Myrtle Beach. More information will be forthcoming.

10. Committee and JIPSD Representative Reports - none
11. Correspondence and/or Newspaper Articles
 - A. Mr. Schaeffer reported that a newspaper article by Chloe Johnson on July 20th mentions the District's 8-inch sewer pipe that is exposed next to David Coe's backyard. Construction is expected to start soon, and more information will be given as it progresses.
12. Oral and Written Petitions – none
13. **Ms. Woolsey moved to adjourn the meeting, seconded by Ms. Poston. A roll call vote was taken, and the motion carried unanimously.**
14. Ms. Clifford adjourned the meeting at 7:52 p.m.



Kathy Woolsey
Secretary
KW/SB