
A Wastewater Committee meeting of the James Island Public Service District (JIPSD) Commission was held at 6:30 p.m. on June 28, 2021, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Meredith Poston, Chair, who presided; Kathy Woolsey, and Marilyn Clifford, ex-officio.

Absent from the meeting was the following Commissioner: Brenda Grant (out of town).

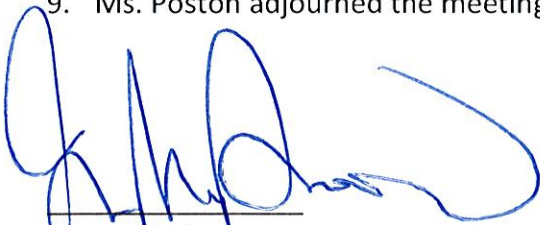
Also present were: Commissioner Inez BrownCrouch; Commissioner Alan Laughlin; Commissioner Susan Milliken; Chip Bruorton, District Attorney; Tim Muller, District Attorney; Dave Schaeffer, District Manager; Tamara White, Administrative Services Manager; David Hoffman, Director of Wastewater Services; Ed Kilcullen, Director of Finance; Joanne Tucker, Revenue Collections Manager; Stephanie Boatwright, Administrative Assistant II; David Major, Facilities Maintenance Specialist; G. Robert George, Engineer; and Bob Damron, Compass Municipal Advisors.

Ms. Poston called the meeting to order.

Ms. Poston led the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Sanitary Sewer Evaluation Survey (SSES) Overview and Engineering Task Orders – G. Robert George, Engineer
 - A. Mr. George presented information on the cost of infiltration.
 - B. Mr. George discussed the importance of removing infiltration out the sewer system to reduce the cost paid to Charleston Water System for the Plum Island Wastewater Treatment Plant.
4. Flow Meter Study Update
 - A. Mr. Hoffman discussed the Hydrostructures update on the flow that shows two areas of concern that belongs to the County Parks and Charleston Water System.
 - B. Mr. Hoffman requested a meeting with CWS to discuss the flow meter study results at the end of the study and how to keep their water out of our sewer system. This meeting will be scheduled in August.
5. SRF Financing Options
 - A. Mr. Schaeffer discussed the two upcoming task ordered projects, the sixth and seventh supplemental resolutions adopted for financing through the State Revolving Fund on May 18, 2020, and the new resolutions expected this fall for the financing of the FY22 projects.

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6. Update from Financial Advisors - Bob Damron and Michael George, Compass Municipal Advisors
 - A. Mr. Damron discussed the financing options of SRF and Capital Markets.
 - B. Mr. Schaeffer discussed the Wildan Rate Study process and a rate study line item for FY23 budget.
 - C. Mr. Damron discussed the bond process needed for the Proprietary Fund.
 - D. Mr. Schaeffer stated that the only outstanding federal loan the District has is through USDA from 1996 for the District's protection under 1926(b). This loan is for Fire station #3 and the loan will be paid off in 2036.
 7. Update on Procedural Changes to Wastewater Collection System Use & Rate Ordinance
 - A. Mr. Schaeffer stated that there is a very large rental population on James Island and the District needs to get in front of the process in establishing those accounts to deter large outstanding balances. The District bills two months behind and when the rental properties turnover we are not always able to collect. A security deposit can help recoup some of this cost.
 - B. Mr. Schaeffer stated that the Impact fees were increased in 2019 and are restricted funds used for infrastructure.
 8. **Ms. BrownCrouch moved to adjourn the meeting, seconded by Ms. Poston. A roll call vote was taken, and the motion carried unanimously.**
 9. Ms. Poston adjourned the meeting at 7:56 p.m.



Meredith Poston
Chair
MP/SB