

A Wastewater Committee meeting of the James Island Public Service District (JIPSD) Commission was held at 7:00 p.m. on April 19, 2021, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Meredith Poston, Chair, who presided; Brenda Grant, Kathy Woolsey and Marilyn Clifford, ex-officio.

Also present were: Commissioner Inez BrownCrouch; Commissioner Alan Laughlin; Commissioner Susan Milliken; Tim Muller, District Attorney; Dave Schaeffer, District Manager; David Hoffman, Director of Wastewater Services; Tamara White, Administrative Services Manager; Ed Kilcullen, Director of Finance; Tom Glick, Deputy Fire Chief; Joanne Tucker, Customer Revenue Manager; Stephanie Boatwright, Administrative Assistant and David Major, Facilities Maintenance Specialist.

Ms. Poston called the meeting to order.

Ms. Clifford led the invocation, followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Update on Wastewater Projects
 - A. Mr. Hoffman gave an update on the Wastewater projects.
4. 1387 Harbor View Road Property Discussion
 - A. Mr. Schaeffer discussed the property at 1387 Harbor View Road as a private property not owned by the District. The Army Corps of Engineers inspected the property when the digging began and the completion of the project.
5. Wildan 2019 Rate Study Update
 - A. Mr. Kilcullen presented the Wildan 2019 Rate Study Update.
 - B. Mr. Kilcullen discussed the proposed 9.5% base & volumetric rates for residential and nonresidential customers.
 - C. Mr. Schaeffer discussed the five years that is included in the 2019 rate study and suggested another rate study be prepared in 2023.
 - D. Mr. Schaeffer discussed removing the residential cap of 16 ccfs since Charleston Water System's Plum Island Wastewater Treatment Plant does not offer a cap to us for the treatment of wastewater.
6. Proposed Enforcement of System Tampering
 - A. Mr. Schaeffer discussed the proposed enforcement of system tampering associated with disconnections and advised of other proposed legal changes.
7. Proposed Strategy for Collections of Past Due Utility Accounts
 - A. Mr. Schaeffer discussed the proposed strategy for collections of past due utility accounts which include setoff debt if the resident is eligible for a state refund.
 - B. Mr. Schaeffer discussed a possible agreement with Charleston Water Systems to help with disconnects.
 - C. Mr. Schaeffer discussed protocols for account delinquency over the established threshold to a third-party collection agency and possible District legal counsel.

8. Flow Study Analysis

- A. Mr. Hoffman discussed the flow study analysis that is ongoing for six months until July 31, 2021 by Hydrostructures.
- B. Mr. Hoffman discussed that majority of the reaction of the flow coming in is from Charleston Water Systems Pump Station 71 located at the Camp Rd and Riverland round-about.

9. Ms. Poston adjourned the meeting at 7:51 p.m.



Meredith Poston
Chair
MP/SB