

A Special meeting of the James Island Public Service District (JIPSD) Commission was held at 6:00 p.m. on August 5, 2020, at James Island Town Hall located at 1122 Dills Bluff Road, James Island, South Carolina.

Present at the meeting were the following members: Sandi Engelman, Chair, who presided; Inez BrownCrouch, Marilyn Clifford, Alan Laughlin, Eugene Platt and Kathy Woolsey.

Absent from the meeting was the following member: Meredith Poston (ill).

Also present were: Chip Bruorton, District Attorney; Tim Mueller, District Attorney; Chris Seabolt, Interim District Manager/Fire Chief; Tamara White, Administrative Coordinator; Lisa Kluczinsky, Human Resources Director; Tom Glick, Deputy Fire Chief; David Major, Facilities Maintenance Specialist; Stephanie Boatwright, Wastewater Administrative Assistant and Officer Alan Ali, Charleston County Sheriff’s Office.

Ms. Engelman called the meeting to order.

Ms. Clifford led the invocation and moment of silence, followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Executive Session

A. **Ms. Woolsey moved to enter into executive session to discuss a personnel matter related to the position of JIPSD’s District Manager, seconded by Ms. BrownCrouch. A roll call vote was taken, and the motion carried 5 to 1 as follows:**

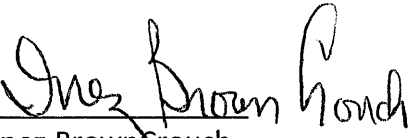
Ms. BrownCrouch	Aye	
Ms. Clifford	Aye	
Ms. Engelman	Aye	
Mr. Laughlin	Aye	
Mr. Platt		Nay
Ms. Poston		Absent
Ms. Woolsey	Aye	

- B. The Commission entered into executive session at 6:05 p.m.
- C. The Commission returned to regular session at 6:10 p.m.

4. Post Executive Session Action

A. **Ms. BrownCrouch moved to extend an offer of employment to Mr. David Schaeffer for the position of District Manager for the James Island Public Service District and that General Counsel, Ms. Kluczinsky, and Commissioner BrownCrouch negotiated the terms of a proposed contract with Mr. Schaeffer. Ms. Woolsey seconded the motion. A roll call vote was taken and the motion carried unanimously.**

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5. **Ms. Woolsey moved to adjourn, seconded by Ms. BrownCrouch. A roll call vote was taken and the motion carried unanimously.**
 6. Ms. Engelman adjourned the meeting at 6:13 p.m.


Inez BrownCrouch
Secretary
IBC/TW