

A regular meeting of the James Island Public Service District (JIPSD) Commission was held at 7:03 p.m. on November 25, 2019, in the conference room of the JIPSD offices located at 1739 Signal Point Road, James Island, South Carolina.

Present at the meeting were the following members: Kathy Woolsey Vice Chair, who presided; Inez BrownCrouch, Sandi Engelman (left at 7:52 p.m.), Marilyn Clifford, Alan Laughlin, Eugene Platt and Meredith Poston.

Also present were: Chip Bruorton, District Attorney; Tim Muller, District Attorney, Chris Seabolt, Interim District Manager/Fire Chief; Walter Desmond, Director of Solid Waste Services; Mark Hood, Solid Waste Supervisor; James Game, CFO; Lisa Klucinsky, Human Resources Director; Tamara White, Administrative Coordinator; Amanda Spivey, Wastewater Administrative Assistant; David Major, Facilities Maintenance Specialist; and Officer Alan Ali, Charleston County Sheriff's Office.

Ms. Woolsey called the meeting to order.

Ms. Clifford led the invocation, followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Oral and Written Petitions
 - A. None.
4. Consent Agenda
 - A. **Ms. BrownCrouch moved to approve Special Commission Meeting minutes of November 13, 2019, seconded by Ms. Poston. A roll call vote was taken, and the motion carried unanimously.**
5. Strategic Plan – Chris Seabolt, Interim District Manager/Fire Chief
 - A. Mr. Seabolt presented the plan outlining JIPSD's organizational culture, future goals, and strategic initiatives.
 - B. Ms. Engelman asked for mid-fiscal year expenditure reports that reflect remaining balances in the budget.
6. October 2019 JIPSD Management Report
 - A. Mr. Seabolt reported on the monthly management report. Discussion followed.
7. Motion to Adopt Proposed Changes to Commission Rules of Procedure Ordinance – 2nd Reading
 - A. Mr. Laughlin wanted to ensure all corrections had been made the document. Discussion and review of the ordinance followed. Mr. Bruorton stated there will be a 3rd and Final Reading on the ordinance.

- B. **Ms. Woolsey moved to pass the 2nd Reading of Proposed Changes to Commission Rules of Procedure Ordinance, seconded by Ms. Poston. A roll call vote was taken, and the motion carried 6 to 1 as follows:**

Ms. BrownCrouch	Aye	
Ms. Clifford	Aye	
Ms. Engelman	Aye	
Mr. Laughlin	Aye	
Mr. Platt		Nay
Ms. Poston	Aye	
Ms. Woolsey	Aye	

8. Audited Financial Statement Report
 A. Mr. Hancock presented the reported. A question and answer discussion followed.
9. Fire Station 1 Headquarters Building Color
 A. **Ms. Engelman moved to allow the Fire Chiefs to choose the building color, seconded by Mr. Laughlin. Discussion followed and a roll call vote was taken. The motion carried 6 to 1 as follows:**

Ms. BrownCrouch	Aye	
Ms. Clifford	Aye	
Ms. Engelman	Aye	
Mr. Laughlin	Aye	
Mr. Platt	Aye	
Ms. Poston	Aye	
Ms. Woolsey		Nay

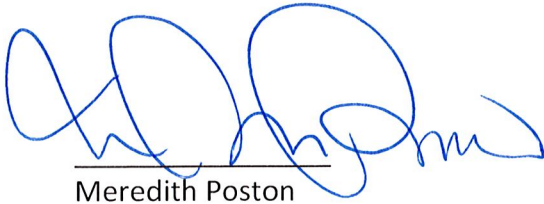
10. Committee and JIPSD Representative Reports
 A. Ms. Poston reported on the information presented by Mr. Desmond earlier in the evening.
11. Correspondence and/or Newspaper Articles
 A. None.
12. Oral and Written Petitions
 A. None.
13. Executive Session

- A. **Ms. Poston moved to enter into executive session to receive legal advice and discuss personnel matters, seconded by Ms. Clifford. A roll call vote was taken, and the motion carried 5 to 2 as follows:**

Ms. BrownCrouch	Aye	
Ms. Clifford	Aye	
Ms. Engelman		Absent
Mr. Laughlin	Aye	
Mr. Platt		Nay
Ms. Poston	Aye	
Ms. Woolsey	Aye	

- B. The Commission entered into executive session at 8:00 p.m.
 C. The Commission returned to regular session at 8:47 p.m.
 D. No action was taken in executive session.

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14. **Ms. Clifford moved to adjourn the meeting, seconded by Ms. Poston. A roll call vote was taken, and the motion carried unanimously.**



Meredith Poston
Secretary
MP/TW