

A Wastewater Committee meeting of the James Island Public Service District (JIPSD) Commission was held at 4:20 p.m. on October 16, 2019, in the conference room of the JIPSD offices located at 1739 Signal Point Road, James Island, South Carolina.

Present at the meeting were the following members: Kathy Woolsey, Chair, who presided; Meredith Poston, and Alan Laughlin, ex-officio.

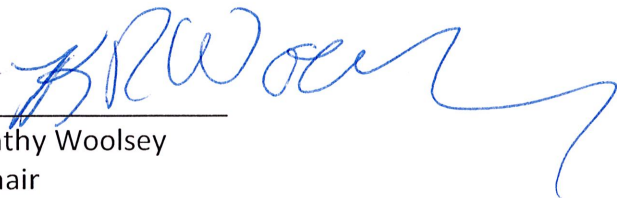
Absent from the meeting was the following member: Inez BrownCrouch.

Also present were: Commissioner Sandi Engelman; Chris Seabolt, Interim District Manager/Fire Chief; James Game, CFO; David Hoffman, Director of Wastewater Services; Lisa Kluczinsky, Human Resource Director; Joanne Tucker, Customer Service Supervisor; Tamara White, Administrative Coordinator and David Major, Facilities Maintenance Specialist.

Ms. Woolsey called the meeting to order.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Public Comment
 - A. Beth McConnell, 2183 St. James Drive, expressed that she has been here since 2017 and felt the Commission should back the employees, she doesn't know where all the negativity comes from and she is in favor of the 4-day work week.
 - B. Nathan Johnson, 862 Seafarer Way, expressed that he has been here for 40 years and spoke in favor of the 4-day work week.
 - C. David Hoffman, 1018 River Haven Circle, apologized for showing his frustration and stated that his door is always open to any Commissioner that wants a tour. He went on to stress the need to work together.
4. Review of Wastewater Cut Off Policy
 - A. Ms. Woolsey asked for an explanation of the cut off policy. Mr. Game explained the ordinance and spoke to the internal policy. Discussion followed. Ms. Woolsey asked that the policy be written clearly. Further discussion followed about the online payment process.
5. Review of Customer Service Operating Hours and Payments
 - A. Ms. Woolsey spoke to the operating hours and stated that she would leave the scheduling of the operating hours to staff. Mr. Hoffman and Mr. Game explained the benefits of the 4-day work week. Discussion followed.
6. Wastewater Emergency Phone Service Outsourcing and Policy
 - A. Ms. Woolsey reviewed the phone service policy with staff.
7. Policy of DHEC Reporting and Wastewater Leak and Overflow Transparency
 - A. Mr. Hoffman reported on the policy and reportable leaks.
8. FEMA Reporting: Hurricane Damage to Pump Stations and other Assets
 - A. Mr. Hoffman reported on the hurricane damage.

9. A Motion to send recommendations to the full Commission
 - A. Ms. Woolsey said that there were no motions to bring to the full Commission. Discussion followed.
10. Executive Session – none held
11. Ms. Woolsey adjourned the meeting at 5:26 p.m.



Kathy Woolsey
Chair
KW/TW