

A Rules of Procedure workshop of the James Island Public Service District (District/JIPSD) Commission was held from 12:00 p.m. to 2:00 p.m. on March 13, 2017, in the conference room of the District offices located at 1739 Signal Point Road, James Island, South Carolina.

Present at the meeting were the following members: Donald Hollingsworth, Chair, who presided; Inez BrownCrouch, Sandi Engelman (departed at 1:43 p.m.), Kay Kernodle, Eugene Platt, Bill Cubby Wilder and Kathy Woolsey.

Also present were: Robert Wise, District Manager; Tamara Eberhart, Administrative Coordinator; Helen McFadden, Attorney & Parliamentarian and David Major, Facilities Maintenance Specialist.

Mr. Hollingsworth called the meeting to order.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Rules of Procedure Workshop
  - A. Ms. McFadden led a presentation about parliamentary procedures, local government in South Carolina and the Commission Rules of Procedure (handout provided). Discussion followed.
  - B. The Commission recessed at 1:16 p.m.
  - C. The Commission returned to regular session at 1:30 p.m.
4. **Ms. BrownCrouch moved to adjourn the meeting, seconded by Mr. Wilder. The motion carried unanimously.**
5. Mr. Hollingsworth adjourned the meeting at 1:57 p.m.



Bill Cubby Wilder  
Secretary  
BCW/TE