

A regular meeting of the James Island Public Service District (District/JIPSD) Commission was held at 7:00 p.m. on June 13, 2016, in the conference room of the District offices located at 1739 Signal Point Road, James Island, South Carolina.

Present at the meeting were the following members: June Waring, Chair, who presided; Bill Cubby Wilder; Inez BrownCrouch, Donald Hollingsworth, Kay Kernodle, Carter McMillan and Eugene Platt.

Also present were: Robert Wise, District Manager; Susan Gladden, CFO; James Game, AFO; Tamara Eberhart, Administrative Coordinator; David Hoffman, Wastewater Superintendent; Steve Aden, Fleet Manager; Walter Desmond, Solid Waste Route Foreman; Tom Glick, Deputy Fire Chief; Henry Haskell, Facilities & Project Coordinator; Troy Long, P.E., Engineer, G. Robert George & Associates; David Bevon, Attorney, Bevon Law Firm, LLC and Officer Alan Ali, Charleston County Sheriff's Office.

Ms. Waring called the meeting to order.

Ms. Kernodle led the invocation, followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Oral and Written Petitions
 - A. Robert Schurmeier, 706 Creekside Drive, commented on the June Island Update newsletter.
 - B. Leola White, 1138 Williams Road, addressed concerns with her sewer bill.
4. Approval of Minutes
 - A. **Mr. Hollingsworth moved to approve the Regular Commission meeting minutes of May 23, 2016, as amended, seconded by Mr. Wilder. The motion carried unanimously.**
5. Committee Reports – none
6. Supplemental Resolution – SRF Loan for PS11 – Phase 2 and Folly & Camp Road Line Relocation
 - A. **Mr. Hollingsworth moved to approve the Supplement Resolution for the SRF Loan for Pump Station 11 and Phase 2 of the Folly and Camp Road line relocation project, seconded by Mr. Wilder. The motion carried unanimously.**
7. Approval of Bee Field Bid and Contractor
 - A. **Mr. Hollingsworth moved to approve the Bee Field bid and contractor in the amount of \$361,219, seconded by Mr. Wilder. The motion carried unanimously.**

8. Ordinance No. 2016-002 – An Ordinance to Raise Revenue and Adopt the FY 2017 Budget – 2nd and Final Reading

A. **Mr. Hollingsworth moved to adopt Ordinance No. 2016-002 to raise revenue and adopt the FY 2017 budget, seconded by Mr. Wilder: The motion carried 5 to 2 as follows:**

Ms. BrownCrouch		Nay
Mr. Hollingsworth	Aye	
Ms. Kernodle	Aye	
Mr. McMillan		Nay
Mr. Platt	Aye	
Ms. Waring	Aye	
Mr. Wilder	Aye	

9. Use & Rate Ordinance No. 2016-001 – 2nd and Final Reading

A. **Mr. Wilder moved to adopt Use & Rate Ordinance No. 2016-001 amending the Wastewater Collection System's Use & Rate Ordinance No. 2010-001 to update definitions, right of access and the grease management program, seconded by Mr. Hollingsworth. The motion carried 4 to 2, with 1 abstention as follows:**

Ms. BrownCrouch		Nay	
Mr. Hollingsworth	Aye		
Ms. Kernodle	Aye		
Mr. McMillan		Nay	
Mr. Platt			Abstain
Ms. Waring	Aye		
Mr. Wilder	Aye		

10. Unfinished Business – none

11. New Business – none

12. Correspondence and/or Newspaper Articles – none

13. Oral and Written Petitions

A. Alan Laughlin, 847 Darwin Street, expressed disapproval for budget approval and stated that the vote would be remembered in November.

B. Mr. Hollingsworth thanked the Fire Department for providing him care on Friday.

14. **Ms. BrownCrouch moved to adjourn the meeting, seconded by Mr. Hollingsworth. The motion carried unanimously.**

15. Ms. Waring adjourned the meeting at 8:14 p.m.


Donald A. Hollingsworth
Secretary

DH/TE

**JAMES ISLAND PUBLIC SERVICE DISTRICT
ORDINANCE NO. 2016-002**

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE FISCAL YEAR JULY 1, 2016, THROUGH JUNE 30, 2017

NOW, THEREFORE, be ordained by the James Island Public Service District Commission ("Commission"), in meeting duly assembled, finds as follows:

SECTION 1: As set by Commission, the Charleston County Auditor (the "Auditor") shall levy 53.1 mills for General Fund purposes and 3.8 mills for the Debt Service in the year 2016, and the Charleston County Treasurer shall collect the proceeds of the levy upon all taxable property within the boundaries of the District during the fiscal year beginning July 1, 2016, and ending June 30, 2017.

SECTION 2: It is hereby appropriated from the General, Debt Service, and Proprietary Funds referred to in SECTION 1, the following amounts of money for the following respective purposes for and during the period beginning July 1, 2016 and ending June 30, 2017, to wit:

APPROPRIATIONS

	<u>GENERAL</u>	<u>DEBT SERVICE</u>	<u>PROPRIETARY</u>
<u>Department</u>			
Administration/Maintenance	\$ 842,446	\$ -	\$928,205
Fire	3,955,525	-	-
Solid Waste	1,756,475	-	-
Capital Outlay	16,970	-	-
Non-departmental	-	402,016	-
Wastewater Operations	-	-	3,773,468
TOTAL	\$6,571,416	\$ 402,016	\$4,701,673

SECTION 3: Unless covered by SECTION 4, all of the foregoing appropriations are maximum and conditional, and subject to reduction by action of the Commission in the event that the District's revenues accruing to its General, Debt Service and Proprietary Funds, as provided in Section 1, shall be insufficient to pay the same, to the end that the cost of operating of the District government shall remain at all times within its income.

SECTION 4: The District's approved operating budget, with the detail and provisos as so stated in the document titled the James Island Public Service District Budget and Financial Plan for Fiscal Year 2017, which is hereby incorporated by reference as part of this Ordinance as if fully set forth herein, is hereby adopted.

SECTION 5: The anticipated revenues accruing to the General, Debt and Proprietary Funds are stated in this Budget Ordinance. Should actual funding sources for any such fund be less than projected, the District Manager shall reduce budgeted disbursements attributable to the fund. Should actual funding sources be greater than projected in this Ordinance, the District Manager may revise budgeted disbursements or direct the increase to be held for future years' disbursements.

SECTION 6: All monies properly encumbered as of June 30, 2016, shall be added to the budget for Fiscal Year 2017. These encumbered monies may be expended only as set forth in their encumbrance except as authorized by the District Manager. Unencumbered appropriations shall remain in the respective funds as unrestricted reserves whose subsequent appropriation shall be determined by ordinance.

SECTION 7: All monies properly encumbered as of June 30, 2016, shall be added to the District's budget for Fiscal Year 2017. These designated monies may be expended only as set forth in their authorization by the Commission. Unencumbered appropriations shall remain in the respective funds as unrestricted reserves whose subsequent appropriation shall be determined by ordinance.

SECTION 8: (a) Monies received from governmental grants shall accrue only to Special Revenue, Capital Projects, and Proprietary Funds as set forth in this Budget Ordinance. Should grant funds be applied for or received after the beginning of the budget year and thereby not be stated in this Budget Ordinance, then, by passage of District's resolution authorizing the grant application and expenditures, the necessary Special Revenue, Capital Projects, and Proprietary Funds shall be created to provide a mechanism for the expenditures of these monies.

(b) Funds derived from the sale of real property shall be placed in the Capital Projects Fund, and these funds shall be expended only for capital outlays after specific resolution of the Commission.

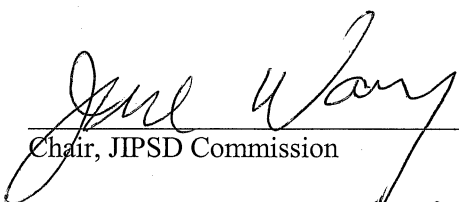
SECTION 9: A Rainy Day Fund is established to provide emergency funds for use in the event of a major calamity. This fund will be maintained at no less than three (3%) percent of General Fund disbursements. Any expenditure from the Rainy Day Fund shall be authorized by amendment to this Budget Ordinance by the Commission.

SECTION 10: Contracts necessary to expend monies appropriated in this budget when not specifically permitted by the District's Fiscal Policy are hereby authorized and the contracts shall be approved by a resolution of the Commission. Awards of bids on capital items, when less than the amount specified in the District's approved operating budget, are hereby authorized and shall be purchased in accordance with the provisions of the District's Fiscal Policy.

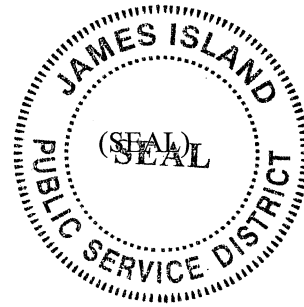
SECTION 11: The District Manager is hereby authorized to transfer positions (Full Time Equivalents - FTEs) among departments and funds.

SECTION 12: If for any reason any provision of this Ordinance, or its applications to any circumstance, is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION 13: This Ordinance shall become effective upon approval of the Commission following second reading.


Chair, JIPSD Commission


Secretary, JIPSD Commission



First Reading: May 9, 2016 Second Reading: June 13, 2016

**JAMES ISLAND PUBLIC SERVICE DISTRICT
ORDINANCE NO. 2016-001**

AN ORDINANCE AMENDING THE JAMES ISLAND PUBLIC SERVICE DISTRICT'S WASTEWATER COLLECTION SYSTEM USE AND RATE ORDINANCE NO. 2010-001 TO UPDATE DEFINITIONS, RIGHT OF ACCESS, AND GREASE MANAGEMENT PROGRAM.

WHEREAS, The James Island Public Service District (the "District") was formed under Act Number 498 of the 1961 General Assembly of the State of South Carolina (the "Act"); and

WHEREAS, Section 5 of the Act gives authority to implement certain rules and regulations in connection with the use, installation, connection and discharge into the wastewater system; and

WHEREAS, Section 5 of the Act also gives authority to place into effect and to revise, whenever it so wishes or may be required, a schedule of rates and charges for the use of its wastewater system.

NOW, THEREFORE, BE IT ORDERED AND ORDAINED by the James Island Public Service District Commission, in a meeting duly assembled:

Section 1.

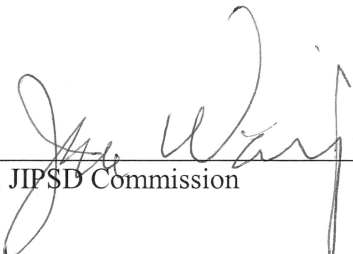
The Use and Rate Ordinance presented is hereby amended and adopted hereto.

Section 2.

The schedule of wastewater rates and fees is hereby adopted by reference.

Section 3.

Should conflicts arrive between this and any preceding ordinances or resolutions, this ordinance shall prevail with respect to the conflicting sections.



Chair, JIPSD Commission



Secretary, JIPSD Commission



First Reading: May 9, 2016 Second Reading: June 13, 2016