

A regular meeting of the James Island Public Service District (JIPSD) Commission was held at 6:00 p.m. on November 26, 2018, in the conference room of the JIPSD offices located at 1739 Signal Point Road, James Island, South Carolina.

Present at the meeting were the following members: Donald Hollingsworth, Vice Chair, who presided; Inez BrownCrouch, Kay Kernodle, Eugene Platt, Bill Cubby Wilder and Kathy Woolsey.

Absent from the meeting was the following member: Sandi Engelman (ill).

Also present were: Robert Wise, Administrator; Tamara White, Administrative Coordinator; Bob George, District Consulting Engineer; Chris Seabolt, Fire Chief; Tom Glick, Deputy Fire Chief; Shawn Engelman, Deputy Chief of Administration and JIPSD Safety; David Major, Facilities Maintenance Specialist and Officer Alan Ali, Charleston County Sheriff's Office.

Mr. Hollingsworth called the meeting to order.

Ms. Kernodle led the invocation and moment of silence, followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Oral and Written Petitions
 - A. Alan Laughlin, 847 Darwin Street, asked if he would get a response to the question, he asked at the last meeting for resident Franny Henty related to the Maybank highway sewage problems and the Wambaw study. He went on to ask if a special meeting would be held to swear in the new Commissioners and if the new Commissioners would be invited to the associate appreciation event.
 - B. Mr. Hollingsworth recognized and congratulated Commissioners Alan Laughlin, Marilyn Clifford and Inez BrownCrouch in attendance.
4. Approval of Minutes
 - A. **Mr. Platt moved to approve the Regular Commission meeting minutes of October 22, 2018, seconded by Mr. Wilder. A roll call vote was taken, and the motion carried unanimously.**
5. October JIPSD Management Report
 - A. Mr. Wise commented on the rescheduled November 29th Community Service Event and the December 6th Annual Association Appreciation Event.
 - B. Ms. Woolsey asked why there was a big difference in the cash position between the October 2017 and October 2018 proprietary fund. Mr. Wise explained that most of the money is for projects underway that must be paid out in cash until refunded through a loan or some other process. Ms. Woolsey also asked about the big jump in fees and permits. Mr. Wise explained that most of it is from impact fees from development in the city.

- 6. Motion to Reschedule or Cancel Regular Commission Meeting of December 24, 2018
 - A. **Ms. BrownCrouch moved to cancel the December 24th regular meeting, seconded by Ms. Woolsey. A roll call vote was taken, and the motion carried 4 to 2 as follows:**

Ms. BrownCrouch	Aye	
Ms. Engelman		Absent
Mr. Hollingsworth	Aye	
Ms. Kernodle		Nay
Mr. Platt		Nay
Mr. Wilder	Aye	
Ms. Woolsey	Aye	
- 7. Motion to Approve a Sewer Project for the Pump Station 2 Force Main Diversion and Capacity Upgrade Project to R H Moore Construction, Inc.
 - A. Mr. George explained the project. **Ms. Kernodle moved to approve contractor R H Moore for the pump station 2 force main diversion and capacity upgrade project, seconded by Mr. Wilder. A roll call vote was taken, and the motion carried unanimously.**
- 8. Motion to Approve Hazard Mitigation Plan Update
 - A. Mr. Engelman gave an update on the plan. **Mr. Wilder moved to approve the Hazard Mitigation Plan Update, seconded by Mr. Platt. A roll call vote was taken, and motion carried unanimously.**
- 9. Committee and JIPSD Representative Reports – none
- 10. Unfinished Business – none
- 11. New Business – none
- 12. Correspondence and/or Newspaper Article
 - A. Mr. Platt commented that meetings and newspaper articles could occur after the agenda has been set; therefore, he suggested that the agenda deadline be revisited.
- 13. **Ms. Woolsey moved to adjourn, seconded by Mr. Wilder. A roll call vote was taken, and the motion carried unanimously.**
- 14. Mr. Hollingsworth adjourned the meeting at 6:40 p.m.



Meredith Poston
Secretary
MP/TW