An Administrative Committee meeting of the James Island Public Service District (District/JIPSD) Commission was held at 5:00 p.m. October 9, 2017, in the conference room of the District offices located at 1739 Signal Point Road, James Island, South Carolina.
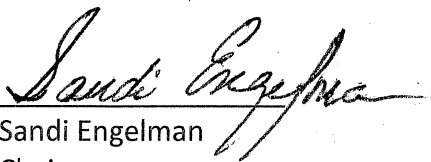
Present at the meeting were the following members: Sandi Engelman, Chair, who presided; Eugene Platt and Bill Cubby Wilder, ex-officio.

Absent from the meeting were the following member(s): Kathy Woolsey.

Also present were: Inez BrownCrouch, Commissioner; Kay Kernodle, Commissioner; Robert Wise, District Manager; Tamara Eberhart, Administrative Coordinator; Susan Gladden, Chief Financial Officer; David Major, Facilities Maintenance Specialist and Officer Alan Ali, Charleston County Sheriff's Office.

Ms. Engelman called the meeting to order.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called.
3. Discussion of Having One Meeting a Month
   A. Ms. Engelman opened the floor to comments from the audience. No comments were made.
   B. Mr. Platt expressed that cutting the frequency of the meetings in half cuts the number of opportunities for constituents to petition the Commission. He went on to say that it would be very desirable for the full Commission to go on record as being in favor of or opposed to reverting to the traditional two meetings a month. Discussion followed. **Ms. Engelman moved to bring the item to the full Commission for further discussion to see if anyone has had a change of heart as to whether they like one or two meetings a month. Mr. Platt seconded the motion. A roll call vote was taken and the motion carried with 2 in favor and 1 abstention from Mr. Wilder.**
4. **Mr. Wilder moved to adjourn the meeting, seconded by Ms. Engelman. A roll call vote taken and the motion carried unanimously.**
5. Ms. Engelman adjourned the meeting at 5:14 p.m.

Sandi Engelman
Chair
SE/TE