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A regular meeting of the James Island Public Service District (JIPSD) Commission was held at 6:00 p.m. on March 26, 2018, in the conference room of the JIPSD offices located at 1739 Signal Point Road, James Island, South Carolina.

Present at the meeting were the following members: Bill Cubby Wilder, Chair, who presided; Inez BrownCrouch, Sandi Engelman, Donald Hollingsworth, Kay Kernodle, Eugene Platt and Kathy Woolsey.

Also present were: Robert Wise, Administrator; Susan Gladden, CFO; Tamara Eberhart, Administrative Coordinator; Lisa Kluczinsky, HR Director; David McNair, Consultant, The McNair Group, LLC; David Hoffman, Director of Wastewater Services; Chris Seabolt, Fire Chief; Steve Aden, Director of Fleet Services; Shawn Engelman, Deputy Fire Chief for Administration & JIPSD Safety; David Major, Facilities Maintenance Specialist and Officer Alan Ali, Charleston County Sheriff's Office.

Mr. Wilder called the meeting to order.

Ms. Kernodle led the invocation and moment of silence, followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act Report – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. The roll was called. Mr. Wilder acknowledged Mayor Woolsey, David Engelman, Lisa Kluczinsky, David McNair and Chief Seabolt seated in the audience.
3. Oral and Written Petitions
  - A. Alan Laughlin, 847 Darwin Street, invited everyone to the annual Easter egg roll located at the James Island Youth's soccer field from 11 to 1 this Saturday. He went on to ask that the name of the company be mentioned when voting in the future.
4. Approval of Minutes
  - A. **Mr. Hollingsworth moved to approve the Regular Commission meeting minutes of February 26, 2018, seconded by Ms. Engelman. A roll call vote was taken. The motion carried 6 to 1 with a nay vote from Ms. Woolsey.**
5. Commissioner Decorum and Code of Conduct
  - A. Mr. Wilder referenced the memo (attached) regarding decorum and conduct. He asked that the Commission respect his position as Chair. Discussion followed.
6. Award Presentation for Chief Seabolt
  - A. Mr. Wise presented Chief Seabolt with an award for successfully completing the Executive Fire Officer course.
7. Resolution No. 18-02 Authorizing Participation in the South Carolina Retirement Benefits Employer Program – Motion to Approve
  - A. **Mr. Hollingsworth moved to adopt Resolution No. 18-02 Authorizing Participation in the South Carolina Retirement Benefits Employer Program, seconded by Ms. Engelman. A roll call vote was taken and the motion carried unanimously.**

8. February JIPSD Management Report
  - A. Mr. Wise summarized the report.
  - B. Mr. Wise gave an update on the progress of the new fire station. He stated that one of the properties has been closed on and negotiations are almost complete on the other property.
9. JIPSD Compensation Study
  - A. Mr. McNair reported on the history of the study and Ms. Kluczinsky led a PowerPoint presentation on the its results. Discussion followed. **Mr. Platt moved to approve the staff's recommendation to implement the compensation study effective the 1<sup>st</sup> pay period in April, seconded by Mr. Hollingsworth. A roll call vote was taken and motion carried unanimously.**
10. Committee Reports – none
11. Unfinished Business – none
12. New Business – none
13. Correspondence and/or Newspaper Article
14. **Ms. Kernodle moved to adjourn, seconded by Ms. Engelman. A roll call vote was taken, and the motion carried 6 to 1 with a nay vote from Mr. Platt.**
15. Mr. Wilder adjourned the meeting at 7:13 p.m.



Kay Kernodle  
Secretary  
KK/TE