

A regular meeting of the James Island Public Service District Commission was held at 7:00 p.m. on June 8, 2009, in the Conference Room of the District Offices, 1739 Signal Point Road, James Island, South Carolina.

Present at the meeting were the following members of the Commission: June Waring, Chair, who presided; Donald Hollingsworth, Inez BrownCrouch, Karen Clark Thompson, Eugene Platt, Rod Welch and Gene Woodall.

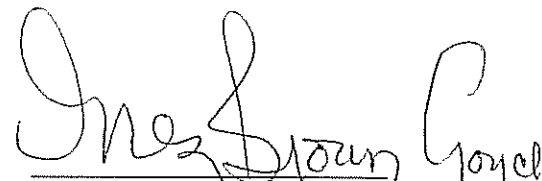
Also present were: Robert Wise, District Manager; Tamara Eberhart, Administrative Assistant; Phillip Johnson, Solid Waste Superintendent; Tony Cervino, Safety Director and Chris Seabolt, Fire Chief.

Ms. Waring called the meeting to order.

Chaplain of the day, Mr. Platt, led the invocation followed by the pledge to the flag of the United States of America.

1. The Freedom of Information Act – In compliance with the Freedom of Information Act, notice of this meeting and its agenda were provided to all news media and persons requesting notification.
2. Roll was called.
3. Oral and Written Petitions – none.
4. Approval of Minutes
 - A. **Mr. Hollingsworth moved to approve the minutes of the Regular Commission meeting of April 27, 2009, seconded by Ms. Clark Thompson. The motion carried unanimously.**
5. District Management Report
 - A. Mr. Wise announced the Employee of the Quarter as Romona Bennett, Solid Waste Vehicle Operator.
 - B. Mr. Johnson reported on his efforts to provide solid waste services to five homes on Jeff Gaillard Lane that were once restricted by low hanging cable lines and a water meter (photos provided). Ms. BrownCrouch asked that this information be placed in the newsletter and that Mr. Johnson be recognized.
 - C. Mr. Wise gave an update on three shovel-ready sewer projects that have been submitted for the federal economic recovery (stimulus) package. Chief Seabolt spoke to the grant that would provide rehabilitation and/or construction towards replacing Stations 1 and 2.
 - D. Chief Seabolt reported on the pet mask donations received from Invisible Fence of the Coastal Carolinas. The masks will allow firefighters to deliver oxygen to pets.
 - E. Mr. Wise gave an update on RoadWise projects, Harborview Road and Camp and Folly intersection. Mr. Wise also reported the SCDOT through federal funding is replacing the bridges over Folly Creek and River, which require the District to relocate its sewer lines on and around the bridge replacements.
 - F. Mr. Cervino reported on the 7th Annual Employee Safety Event and announced that the District received recognition from the National Safety Council for decreasing its OSHA recordables. Mr. Wise commended Mr. Cervino and the members of the Safety Committee.
 - G. Mr. Wise reported that the numbers are on track with the exception of revenues, which will be discussed under item #6. Discussion followed about overtime.

6. District Business/Operational Hours
 - A. Mr. Wise defined *business hours* as hours provided by the District to the residents and *operational hours* as varied hours worked by the employees. Mr. Wise reported that the District is looking at a potential \$172,000 shortfall in tax district 3-1 (real property) and \$78,000 in personal property. The District is also only at 93% of its projected fee income in the Wastewater division. Mr. Wise further explained that in order to prevent furloughs, forced reduction in staff and/or hours, he would like to move to a four day work week beginning July 6th. The obvious impact would be a full day of six buildings at Signal Point that will not be utilized - an approximate savings of 16% to 18% of utilities, water and fuel. Business hours would be 7:30 a.m. to 5:30 p.m., Monday through Thursday and closed on Fridays. This change would not affect the residents' payments or disconnects. Mr. Wise stated that he hopes to reduce overall costs to the District by managing the operations hours. Discussion followed. The Commission unanimously agreed to the change in business hours.
7. 1971 Fire Department Ladder Truck
 - A. Mr. Wise reported that the Maryland Fire Department backed out of their effort to purchase the fire truck. Ms. Waring recommended placing the truck under a \$10,000 reserve bid on Gov Deals. Discussion followed. The Commission unanimously agreed to place the truck on Gov Deals.
8. Resolutions for State Revolving Fund: Pump Station 33 and Harborview Force Main
 - A. Mr. Wise asked the Commission to allow him to pursue State Revolving Fund (SRF) funding for the projects.
 - B. **Mr. Welch moved to approve Resolution No. 09-03 (Financing of the Wastewater Pump Station #33 Project) and Resolution No. 09-04 (Financing of the Harborview Circle Forcemain Project), seconded by Mr. Hollingsworth. The motion carried unanimously.**
9. Committee Reports
 - A. Mr. Hollingsworth stated that he may have found the old 1961 Ford fire truck at a fire museum off of Highway 61. He also found the records of the original Explorer Post 97.
10. Unfinished Business – none.
11. New Business – none.
12. Correspondence and/or Newspaper Articles
 - A. Ms. Waring asked the Commission to complete Mr. Wise's evaluation form provided to them in their packets and return the information to her by Monday.
13. Oral and Written Petitions – none.
14. **Mr. Hollingsworth moved to adjourn, seconded by Mr. Platt. The motion carried unanimously.**
15. Ms. Waring adjourned the meeting at 7:59 p.m.


Inez Brown Crouch
Secretary

IBC/TE

**A RESOLUTION NO. 09-04 BY THE JAMES ISLAND PUBLIC SERVICE DISTRICT
FOR THE FINANCING OF THE HARBORVIEW CIRCLE FORCEMAIN PROJECT**

Adopted: June 8, 2009

WHEREAS the South Carolina Water Quality Revolving Fund Authority (the "State Authority") provides low-interest loan financing for the construction of publicly owned wastewater treatment facilities from the Water Pollution Control Revolving Fund (the "Fund") pursuant to the Federal Clean Water Act and Title 48, Chapter 5, Code of Laws of South Carolina, 1976, as amended; and

WHEREAS the James Island Public Service District is a public body corporate and politic of the State of South Carolina created pursuant to the provisions of Act No. 498 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina, regular Session of 1961, as amended ("Act No. 498"); and

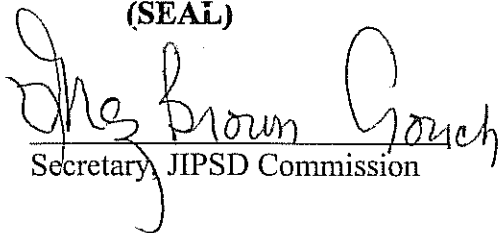
WHEREAS the James Island Public Service District has determined that it is in the best interests of the District to apply to the State Authority for a loan from the Fund;

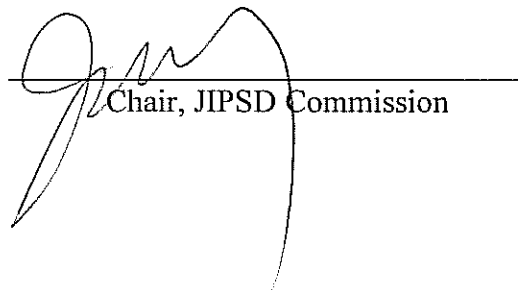
BE IT RESOLVED, by the Commission of the James Island Public Service District, South Carolina (the "Commission"), in a meeting duly assembled:

1. That the Commission hereby authorizes the District Manager to complete, and the Commission Chair to execute and submit an application to the State Authority for a loan from the Fund in the amount of approximately \$625,000 (six hundred twenty five thousand) to finance the costs of the improvements to the wastewater system to include replacing the Harborview Circle Forcemain. The District Manager is authorized to take such actions as may be necessary or convenient to complete the application process.
2. That the District will grant to the State Authority a pledge of, and lien on, all revenues of the District's wastewater revenues for repayment of the loan.
3. That the final terms and conditions of the loan and the loan documents shall be subject to the approval of this Commission.

IN MEETING DULY ASSEMBLED, this 8TH day of June 2009

(SEAL)


Secretary, JIPSD Commission


Chair, JIPSD Commission

**A RESOLUTION NO. 09-03 BY THE JAMES ISLAND PUBLIC SERVICE DISTRICT
FOR THE FINANCING OF THE WASTEWATER PUMP STATION #33 PROJECT**

Adopted: June 8, 2009

WHEREAS the South Carolina Water Quality Revolving Fund Authority (the "State Authority") provides low-interest loan financing for the construction of publicly owned wastewater treatment facilities from the Water Pollution Control Revolving Fund (the "Fund") pursuant to the Federal Clean Water Act and Title 48, Chapter 5, Code of Laws of South Carolina, 1976, as amended; and

WHEREAS the James Island Public Service District is a public body corporate and politic of the State of South Carolina created pursuant to the provisions of Act No. 498 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina, regular Session of 1961, as amended ("Act No. 498"); and

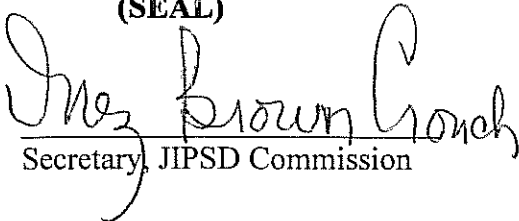
WHEREAS the James Island Public Service District has determined that it is in the best interests of the District to apply to the State Authority for a loan from the Fund;

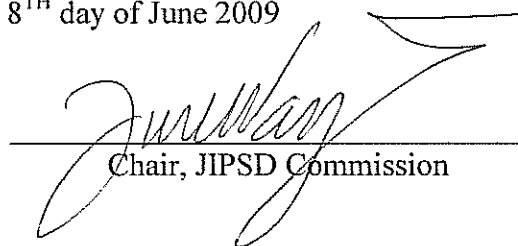
BE IT RESOLVED, by the Commission of the James Island Public Service District, South Carolina (the "Commission"), in a meeting duly assembled:

1. That the Commission hereby authorizes the District Manager to complete, and the Commission Chair to execute and submit an application to the State Authority for a loan from the Fund in the amount of approximately \$1,350,000 (one million three hundred fifty thousand) to finance the costs of the improvements to the wastewater system to include the rehabilitation and upgrade of our existing Pump Station #33. The District Manager is authorized to take such actions as may be necessary or convenient to complete the application process.
2. That the District will grant to the State Authority a pledge of, and lien on, all revenues of the District's wastewater revenues for repayment of the loan.
3. That the final terms and conditions of the loan and the loan documents shall be subject to the approval of this Commission.

IN MEETING DULY ASSEMBLED, this 8TH day of June 2009

(SEAL)


Secretary, JIPSD Commission


Chair, JIPSD Commission